OPEN REGISTRATION: Register from a Saved Schedule



Use this reference when registering from a saved schedule **AFTER** the registration window is open. If you have not created a saved schedule, follow the link in A and B below, otherwise, follow step C below.

- A. Find a course section
- B. Create a saved schedule
- C. Register from your saved schedule

Register from a Saved Schedule

1. When the academic registration window is open for your school, log into <u>UR</u> <u>Student</u>, click **Academics** under Your Top Apps.

Note: If you do not have the **Academics** application in Your Top Apps, navigate to the Menu. The **Academics** application will be under **UR Student.**

- 2. Under Planning & Registration, click View My Saved Schedules
- 3. Click Register on the row for the saved schedule you are to registering for

| View My Saved Schedules | | | | | | | | |
|---|--------------------------|---|--------|-----------|---|--|--|--|
| Upcoming Saved S | Schedules Past Saved Sch | nedules | | | | | | |
| Financial E Fall 2024 AS&E Saved Schedules 1 iter | conomics [FEC] BA Ur | dergraduate Major (BA |) | ᆁ║ᅙ┉пг | | | | |
| | Saved Schedule | Course Sections | Alerts | Actions | ^ | | | |
| Register | My Fall 2024 Schedule | PHLT 101-3 - Intro to Public Health WRTG 105-04 - What Is Human | 1 | Actions 🔻 | | | | |

4. Review your selections to ensure you have selected the appropriate sections, grading basis and units, then click **Register**

Tip: If you cannot register from your saved schedule, watch the <u>Troubleshooting</u> <u>Course Registration QRV</u>

Verify you have Registered for a Course(s)

- 1. Log into <u>UR Student</u>
- 2. Click your picture, or cloud icon and select **View Profile**



- 3. Click Academics (blue navigation area)
- 4. Click Current Classes to see all registered classes by academic term
- 5. Select Calendar View to see classes in weekly grid view

| view | Current Classes Acade | mic Histor | у | | | | | |
|-------------------------|--|------------|------------------|--|----------------------|---------------|--|---------------------|
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| y Enrol | led Courses 4 items | | | | | | Enrolled Sect | ions |
| | Course Listing | Units | Grading Basis | Section | Instructional Format | Delivery Mode | Meeting Patterns | Registration Status |
| ٩ | PSYC 170 - Child Development | 4 | Graded | PSYC 170-1 - Child Development | Lecture | In-Person | Tues/Thurs 2:00 PM - 3:15 PM Hoyt Hall Room 104 | Registered |
| ď | INTR 101 - Intro/Comparative Politics | 4 | Graded | INTR 101-1 - Intro/Comparative Politice | Lecture | In-Person | Mon/Wed/Fri 10:25 AM - 11:15 AM Goergen Hall Room 108 | Registered |
| ٩ | BCSC 111 - Intro to Cognitive Science | 4 | Graded | BCSC 111-1 - Foundations of Cognitive Science | Lecture | In-Person | Tues/Thurs 3:25 PM - 4:40 PM Hutchison Hall Room 141 | Registered |
| ~ | PHLT 103 - Concepts of | 4 | Graded | PHLT 103-1 - Concepts of | Lecture | In-Person | Mon/Wed 2:00 PM - 3:15 PM | Registered |

Note: Edit Registration allows you to edit criteria for your registered classes such as Units and Grading Basis only. To change your courses please follow the <u>How to Drop, Swap and Add a Class QRC</u>

For more training quick reference videos, cards or support information, by school, visit the https://tech.rochester.edu/ur-student-training/

