

# Completing Required Onboarding in UR Student



You will receive the Student Onboarding email within your personal or University account detailing steps to prepare you for logging into UR Student. As your next step, use this reference to complete all onboarding tasks required prior to registration.

## Log Into UR Student and Complete Onboarding

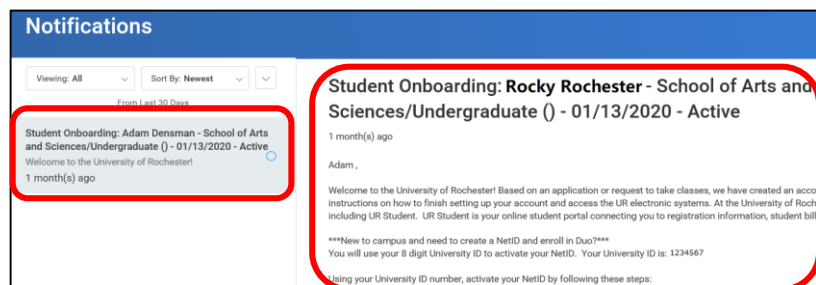
1. Log into [UR Student](#) using your username and password

**Tip:** If off campus, use Duo Two Factor Authentication. To enroll in [Duo](#), contact the help desk listed for support.

2. Click the **Inbox**. An indicator will show unread messages

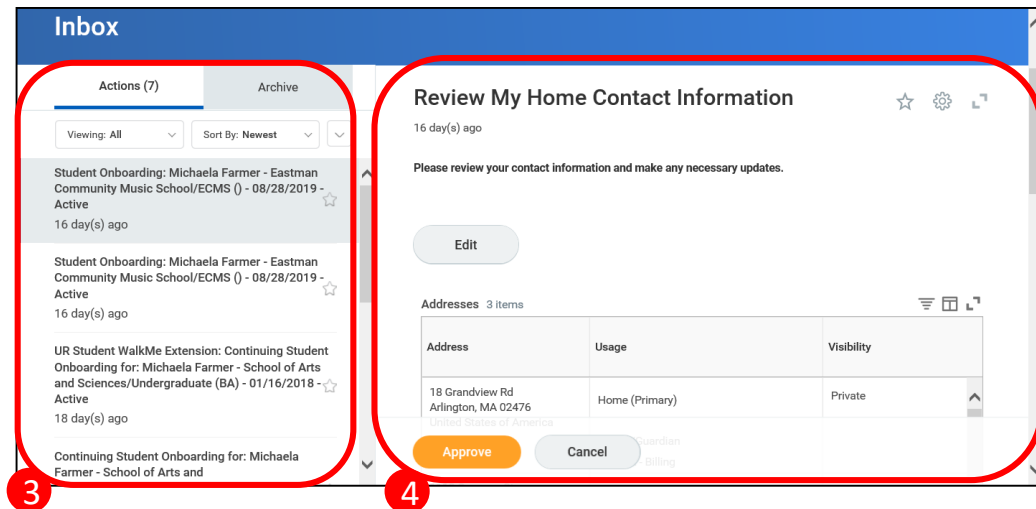


**Note:** a copy of your Student Onboarding email can be found by clicking the **Notification (Bell)** next to the **Inbox**.



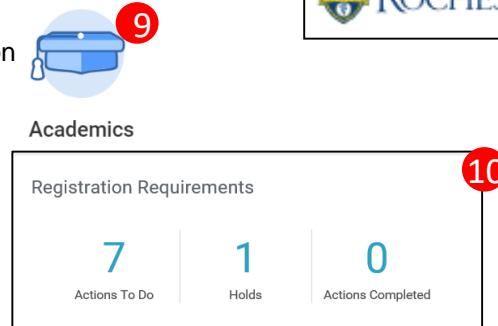
3. Click an item listed within the **Actions** pane to address
4. View and follow the specific instructions shown for that item. Each onboarding item will have different actions to take
5. Choose **Edit** to change your information, **Submit/Done** to send, **Save for Later** to save and not send, or **Cancel**
6. When done click **Approve**
7. All items listed are required to be completed prior to registering for classes. Examples of Onboarding tasks; Review My Home Contact Information, Review My Friends and Family, Student Financial Responsibility Agreement (once a year), Consent to receive 1098T electronically

**Tip:** Next, you can begin to [build a schedule](#) to use to register for classes during open registration



## Viewing your Academic Dashboard and Onboarding status

8. Click on the **University logo** to return to the home page
9. Click **Academics** to view your academic dashboard information
10. View the **Registration Requirements** to confirm completion of all Onboarding tasks and Holds. Each requires completion to register for classes



For more training quick reference videos, cards or support information, by school, visit the <https://tech.rochester.edu/ur-student-training/>