



University
of Rochester

Ultra Courses Creating Content Course Organization

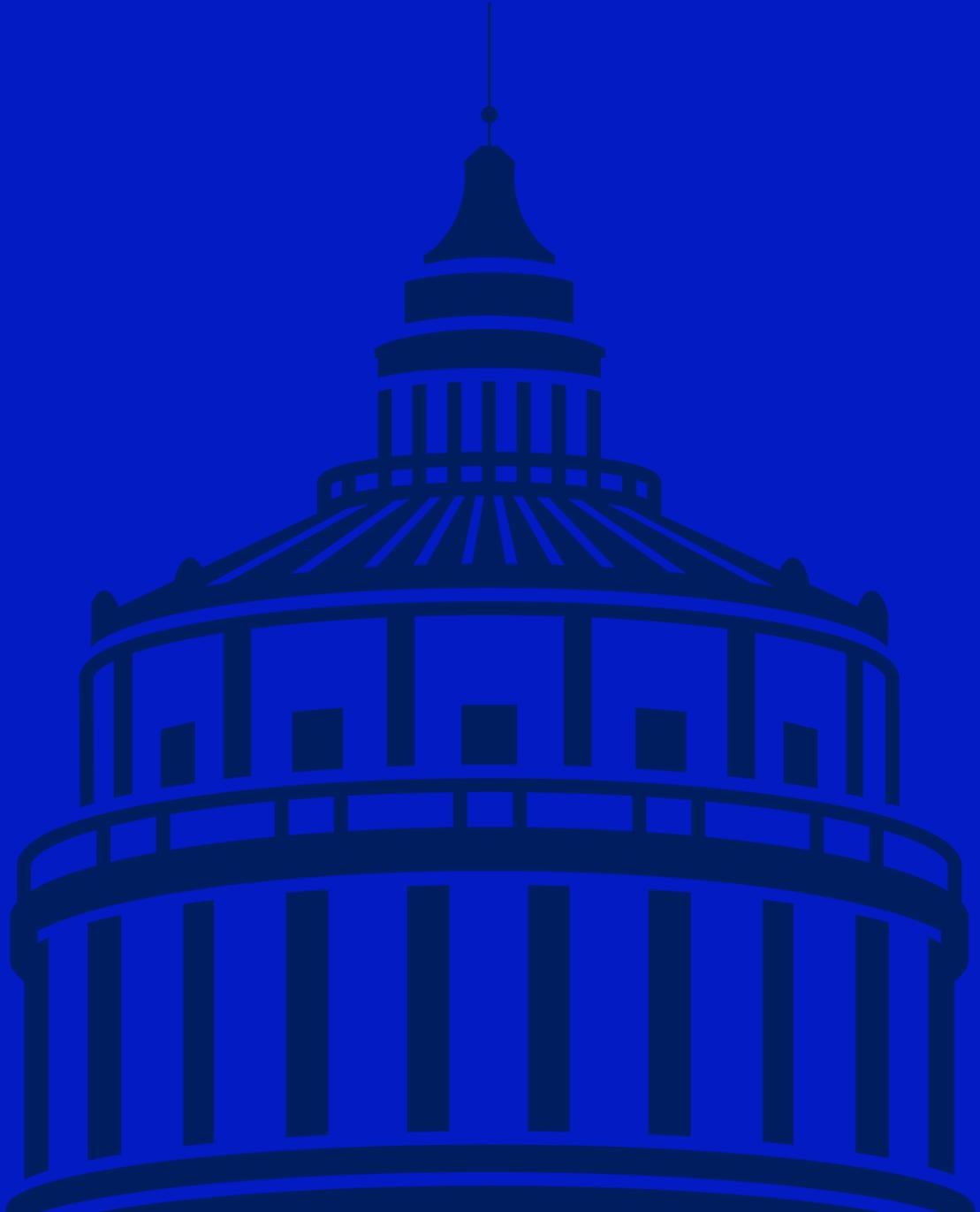
Eric Fredericksen, EdD

Associate Vice President for Online Learning
Professor in Educational Leadership

Lisa Brown, EdD

Assistant Director

University IT & URMC Institute for Innovative Education



Workshop Learning Objectives

Participants will be able to...

Define new terminology in Ultra courses

Describe the general structure of an Ultra course

Summarize how Learning Modules and Folders work

Create Content in a course

Edit Content in a course

Copy content from a previous course into an Ultra course

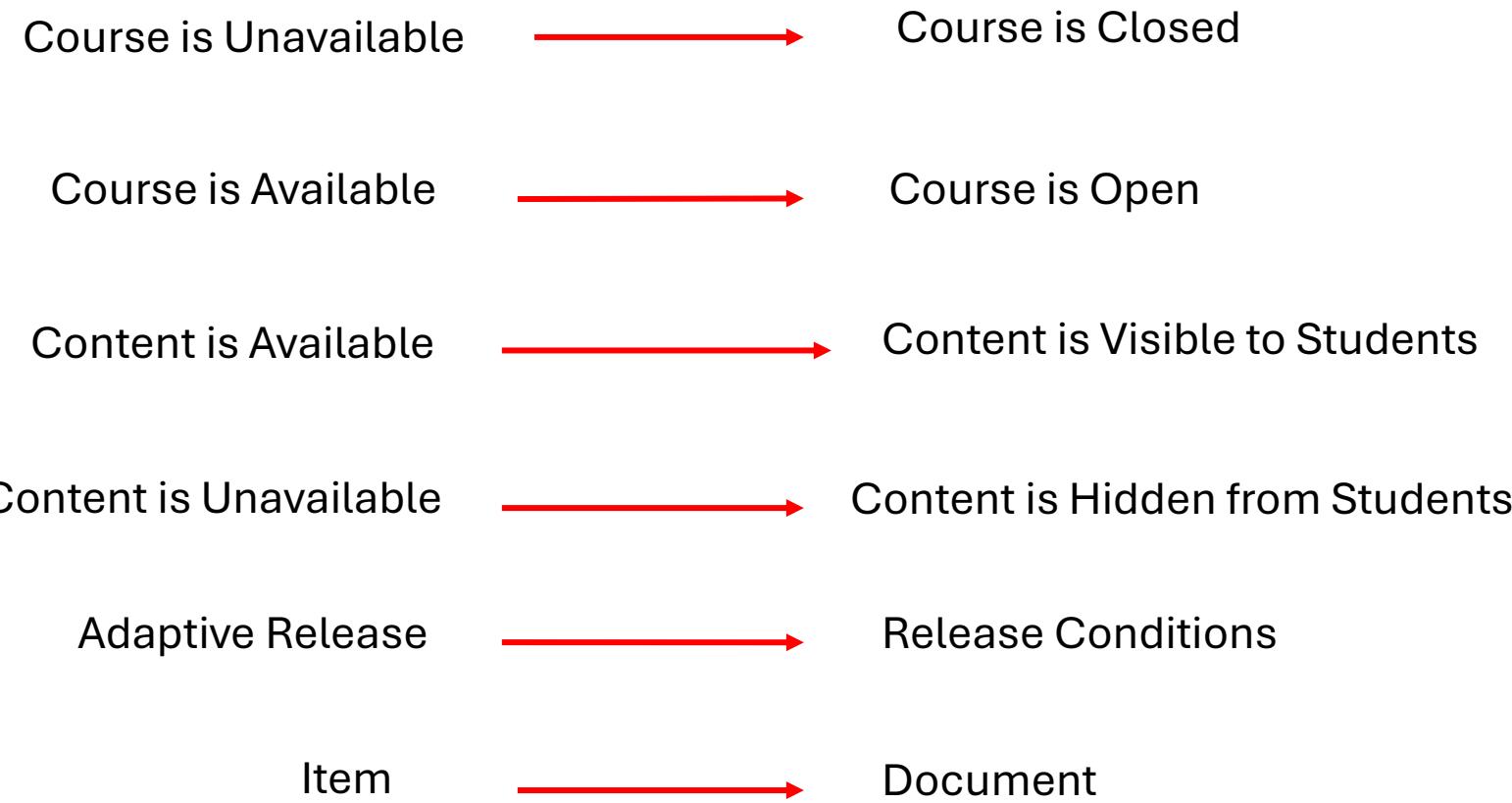




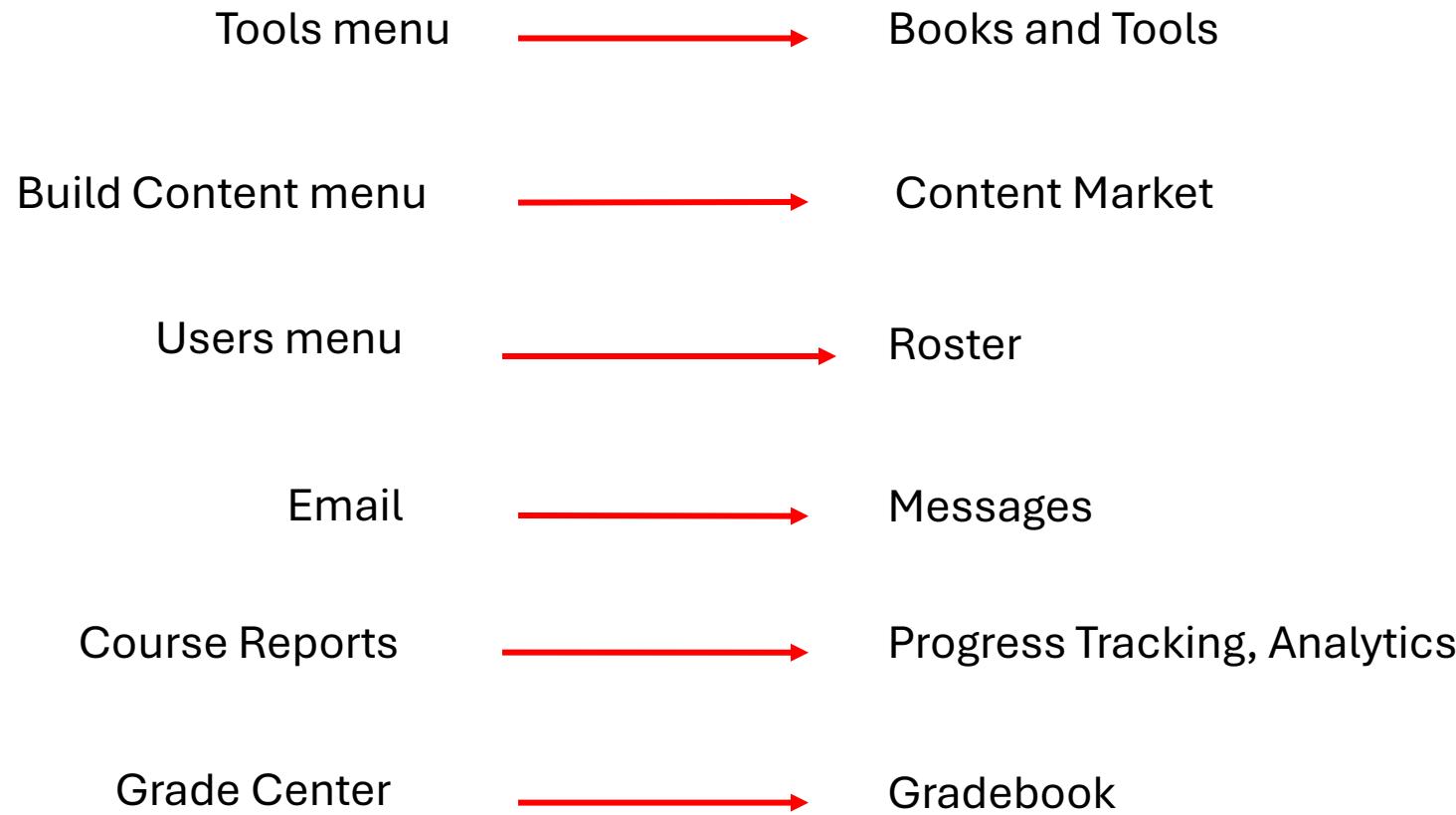
Terminology in Ultra



Comparison



Comparison

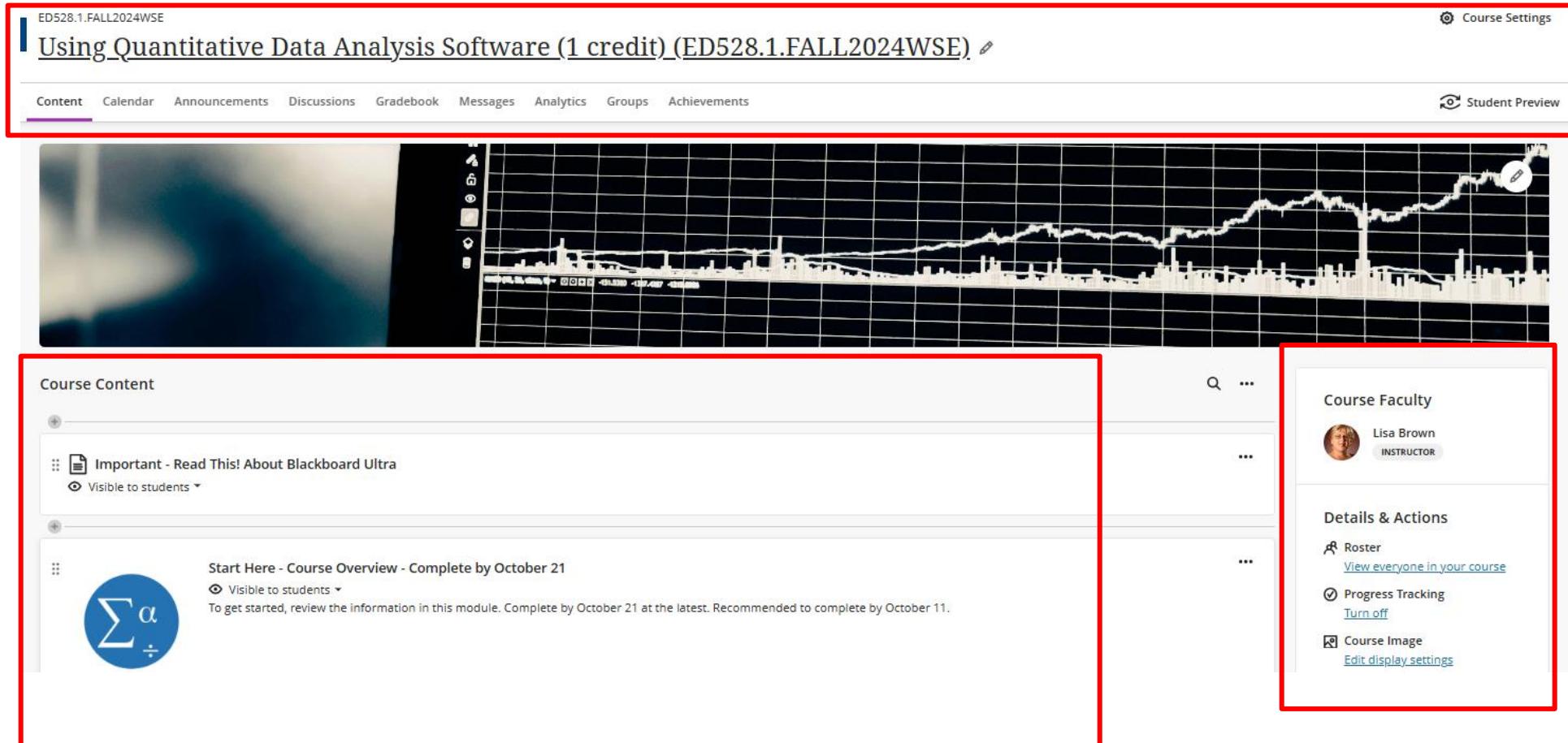




Ultra Course Structure



The CONTENT Area



ED528.1.FALL2024WSE

Using Quantitative Data Analysis Software (1 credit) (ED528.1.FALL2024WSE)

Course Settings

Content Calendar Announcements Discussions Gradebook Messages Analytics Groups Achievements Student Preview

Course Content

- Important - Read This! About Blackboard Ultra
Visible to students
- Start Here - Course Overview - Complete by October 21
Visible to students
To get started, review the information in this module. Complete by October 21 at the latest. Recommended to complete by October 11.

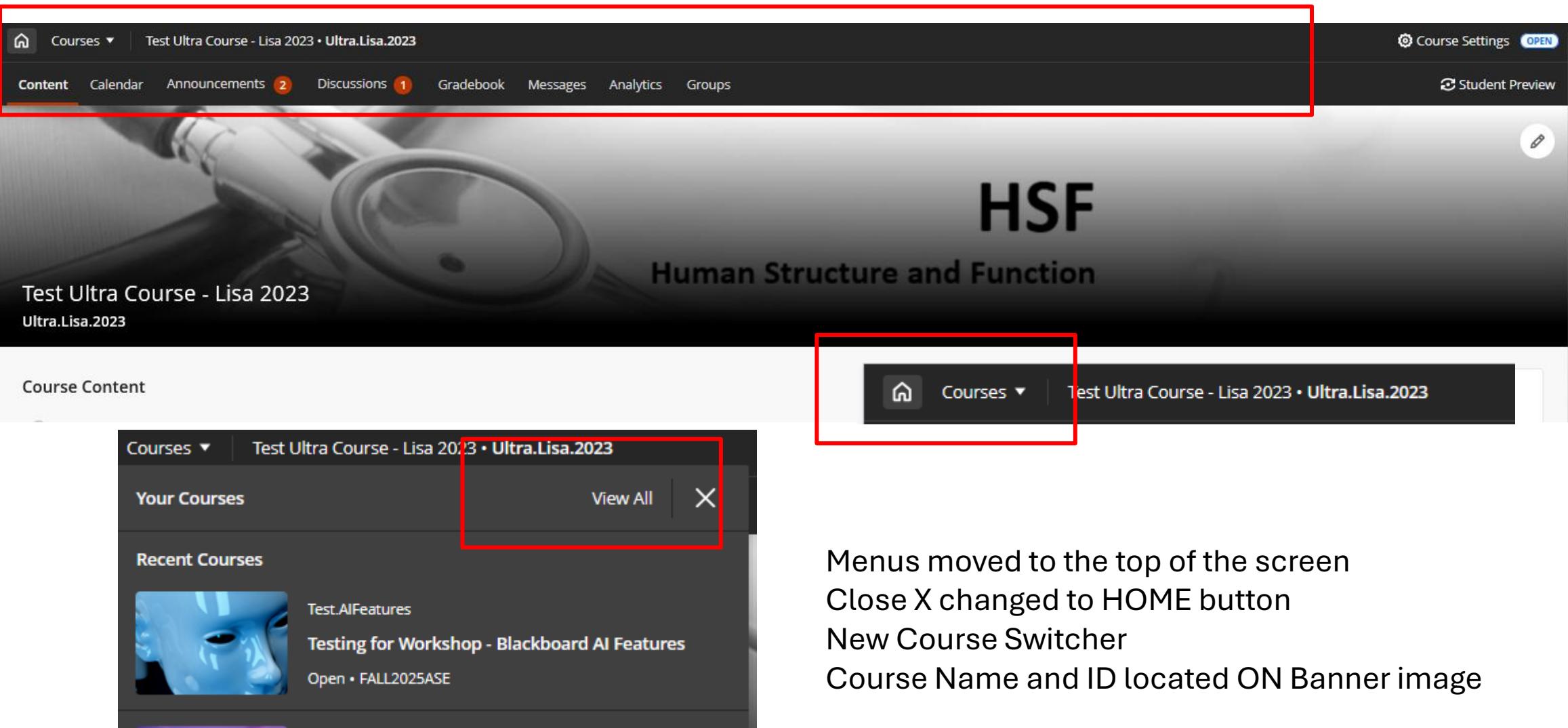
Course Faculty

Lisa Brown INSTRUCTOR

Details & Actions

- Roster View everyone in your course
- Progress Tracking Turn off
- Course Image Edit display settings

The CONTENT Area – Coming January



The screenshot displays the Blackboard Ultra course interface. At the top, a navigation bar is shown with a red box highlighting the 'Content' tab. The main content area features a banner image of a microscope with the text 'HSF Human Structure and Function'. Below the banner, the course title 'Test Ultra Course - Lisa 2023' and ID 'Ultra.Lisa.2023' are displayed. A 'Course Content' section is visible on the left, and a smaller navigation bar is shown on the right. Two additional windows are overlaid on the main interface: one showing the 'Your Courses' section with a red box around the 'View All' button, and another showing the 'Courses' dropdown menu with a red box around the course title 'Test Ultra Course - Lisa 2023 • Ultra.Lisa.2023'.

Test Ultra Course - Lisa 2023
Ultra.Lisa.2023

Course Content

Courses ▾ Test Ultra Course - Lisa 2023 • Ultra.Lisa.2023

Your Courses View All X

Recent Courses

Test.AIFeatures

Testing for Workshop - Blackboard AI Features

Open • FALL2025ASE

Courses ▾ Test Ultra Course - Lisa 2023 • Ultra.Lisa.2023

Menus moved to the top of the screen
Close X changed to HOME button
New Course Switcher
Course Name and ID located ON Banner image

Top Menu -Content

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content Calendar Announcements Discussions Gradebook Messages Analytics Groups Achievements



All of your Course Content will be in this space

Focus of Workshop #1



Top Menu -Calendar

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content **Calendar** Announcements Discussions Gradebook Messages Analytics Groups Achievements



This is the calendar associated with the course

If you create a Course Schedule, it will populate in the Calendar

If your assignments and tests have Due dates, it will populate in the Calendar



Top Menu - Announcements

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content Calendar **Announcements** Discussions Gradebook Messages Analytics Groups Achievements



This is the page where your announcements will be visible

It is also where you go to create course Announcements

Covered in Workshop #3

Top Menu- Discussions

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content Calendar Announcements **Discussions** Gradebook Messages Analytics Groups Achievements



All discussion boards (Blackboard) will be accessible here, regardless of how they are created

Covered in Workshop #2



Top Menu - Gradebook

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content Calendar Announcements Discussions **Gradebook** Messages Analytics Groups Achievements



This is where you will access the Gradebook

It is also where students will access their grades

Covered in Workshops #2 and #3

Top Menu - Messages

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content Calendar Announcements Discussions Gradebook **Messages** Analytics Groups Achievements



This is a space for Course Messages

This is the equivalent to Email, but records of messages are kept here.

Covered in Workshop #3

Top Menu - Analytics

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content Calendar Announcements Discussions Gradebook Messages **Analytics** Groups Achievements



This is an instructor only space

You can see Analytics about your course

Covered in Workshop #3

Top Menu - Groups

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content Calendar Announcements Discussions Gradebook Messages Analytics **Groups** Achievements



This is where you can manage course group sets.

Every group is part of a set in Ultra

Contact us for assistance with Groups

Top Menu - Achievements

ED528.1.SPRING2025WSE

Using Quantitative Data Analysis Software (ED528.1.SPRING2025WSE)

Content Calendar Announcements Discussions Gradebook Messages Analytics Groups **Achievements**



This is for Achievements.
If you decide to use them, you will create them here. And students will access them here as well.

Contact us for assistance with Achievements

Course Menu - Roster

View your Roster

View individual member cards

- Name pronunciation
- Pronouns (from UR Student)

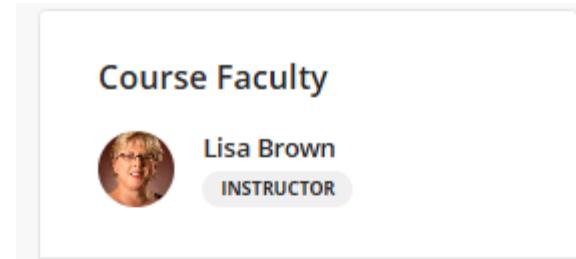
Add people to your course



Lisa Brown
Lee-sa
INSTRUCTOR

...

User List 



Course Faculty

 Lisa Brown
INSTRUCTOR

Details & Actions

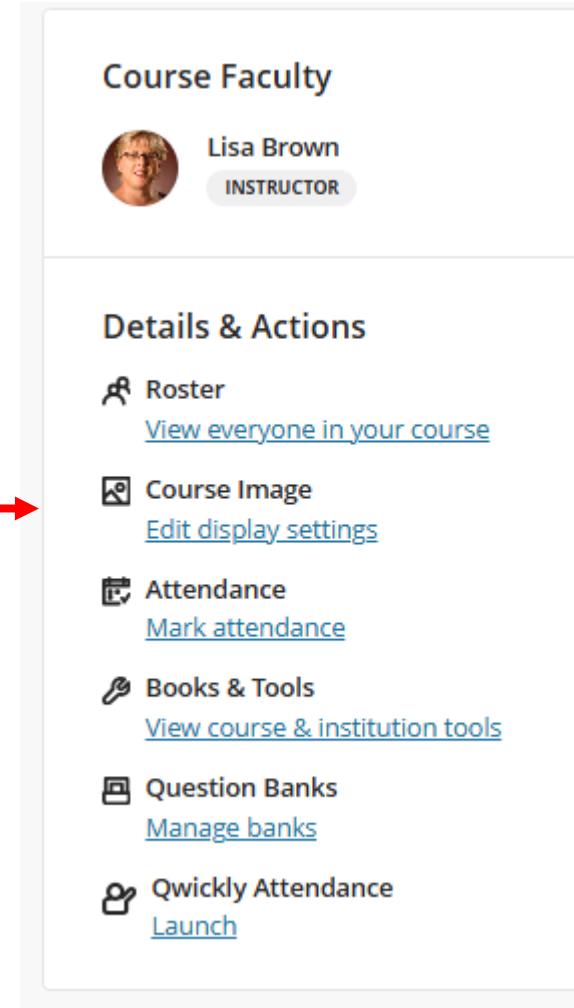
-  Roster
[View everyone in your course](#)
-  Course Image
[Edit display settings](#)
-  Attendance
[Mark attendance](#)
-  Books & Tools
[View course & institution tools](#)
-  Question Banks
[Manage banks](#)
-  Qwickly Attendance
[Launch](#)

Course Menu – Course Image

Add a banner image to your course

- Upload your own
- Choose from royalty free options
- Generate with AI

Banner Image 

A sidebar menu for a course. At the top, it says "Course Faculty" and shows a profile picture of "Lisa Brown" with the title "INSTRUCTOR". Below this is a section titled "Details & Actions" with the following items:

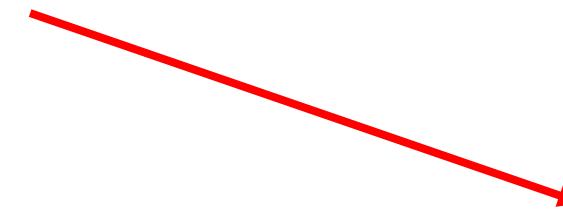
-  **Roster**
[View everyone in your course](#)
-  **Course Image**
[Edit display settings](#)
-  **Attendance**
[Mark attendance](#)
-  **Books & Tools**
[View course & institution tools](#)
-  **Question Banks**
[Manage banks](#)
-  **Quickly Attendance**
[Launch](#)

Course Menu - Attendance

Blackboard tool for Attendance taking

List Only

If you need more advanced Attendance, use
Qwickly Attendance



Course Faculty



Lisa Brown
INSTRUCTOR

Details & Actions

-  [Roster](#)
[View everyone in your course](#)
-  [Course Image](#)
[Edit display settings](#)
-  [Attendance](#)
[Mark attendance](#)
-  [Books & Tools](#)
[View course & institution tools](#)
-  [Question Banks](#)
[Manage banks](#)
-  [Qwickly Attendance](#)
[Launch](#)

Course Menu – Books & Tools

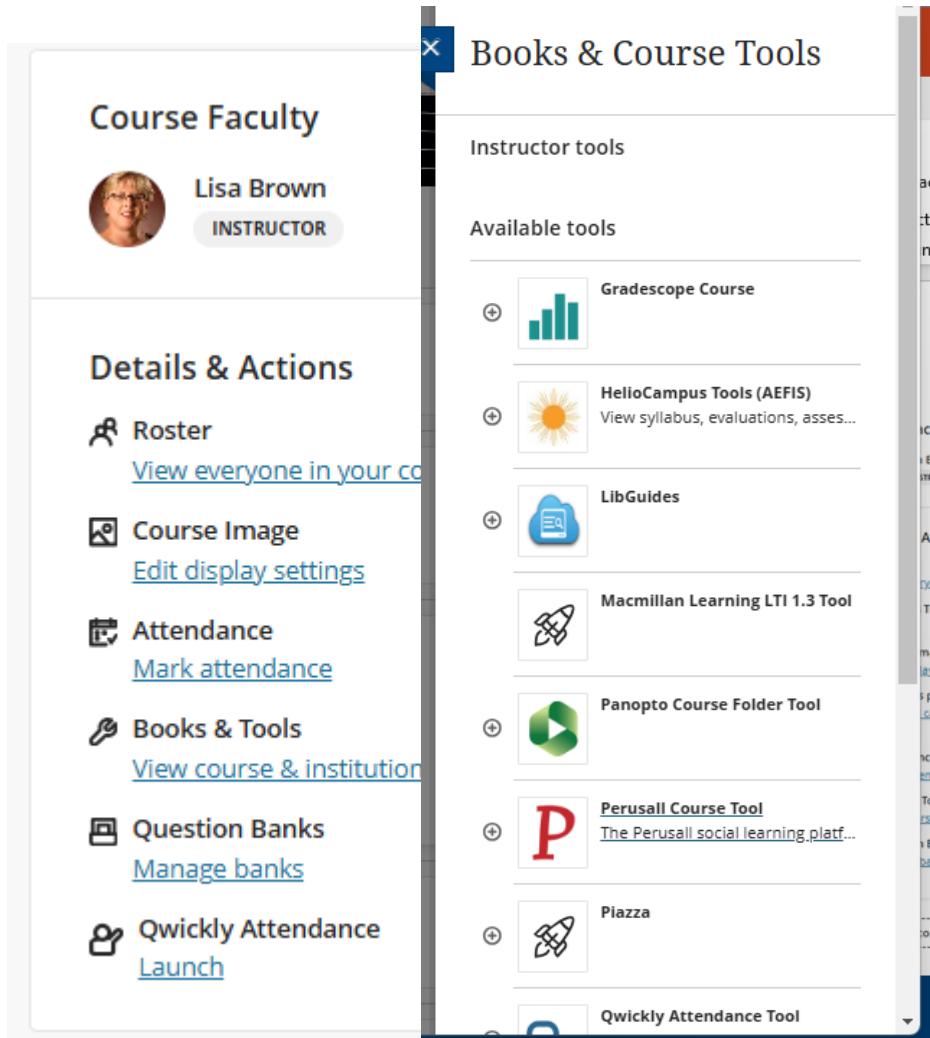
Some tools integrated with Blackboard are available here.

Course-based tools

Examples:
Panopto, Gradescope

Can also be accessed from Content Market
(recommended)

Integrated Tools



The screenshot shows the Blackboard Course Menu. On the left, a sidebar displays 'Course Faculty' (Lisa Brown, Instructor) and 'Details & Actions' (Roster, Course Image, Attendance, Books & Tools, Question Banks, Qwickly Attendance). On the right, a panel titled 'Books & Course Tools' lists 'Available tools' including Gradescope Course, HelloCampus Tools (AEFIS), LibGuides, Macmillan Learning LTI 1.3 Tool, Panopto Course Folder Tool, Perusall Course Tool, and Piazza. A red arrow points from the 'Integrated Tools' text to the 'Books & Tools' section in the sidebar.

Available tools
Gradescope Course
HelloCampus Tools (AEFIS)
LibGuides
Macmillan Learning LTI 1.3 Tool
Panopto Course Folder Tool
Perusall Course Tool
Piazza

Course Menu – Question Banks

Access your Test Question Banks here

Question Banks



Course Faculty



Lisa Brown
INSTRUCTOR

Details & Actions

-  [Roster](#)
[View everyone in your course](#)
-  [Course Image](#)
[Edit display settings](#)
-  [Attendance](#)
[Mark attendance](#)
-  [Books & Tools](#)
[View course & institution tools](#)
-  [Question Banks](#)
[Manage banks](#)
-  [Qwickly Attendance](#)
[Launch](#)

Course Menu – Course Schedule

Create a course schedule
Automatically added to the calendar

Note, it is not easy to remove dates from recurring
schedules.

Course Schedule



Course Faculty



Lisa Brown

INSTRUCTOR

Details & Actions



Roster

[View everyone in your course](#)



Course Image

[Edit display settings](#)



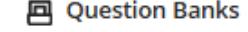
Attendance

[Mark attendance](#)



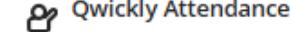
Books & Tools

[View course & institution tools](#)



Question Banks

[Manage banks](#)



Qwickly Attendance

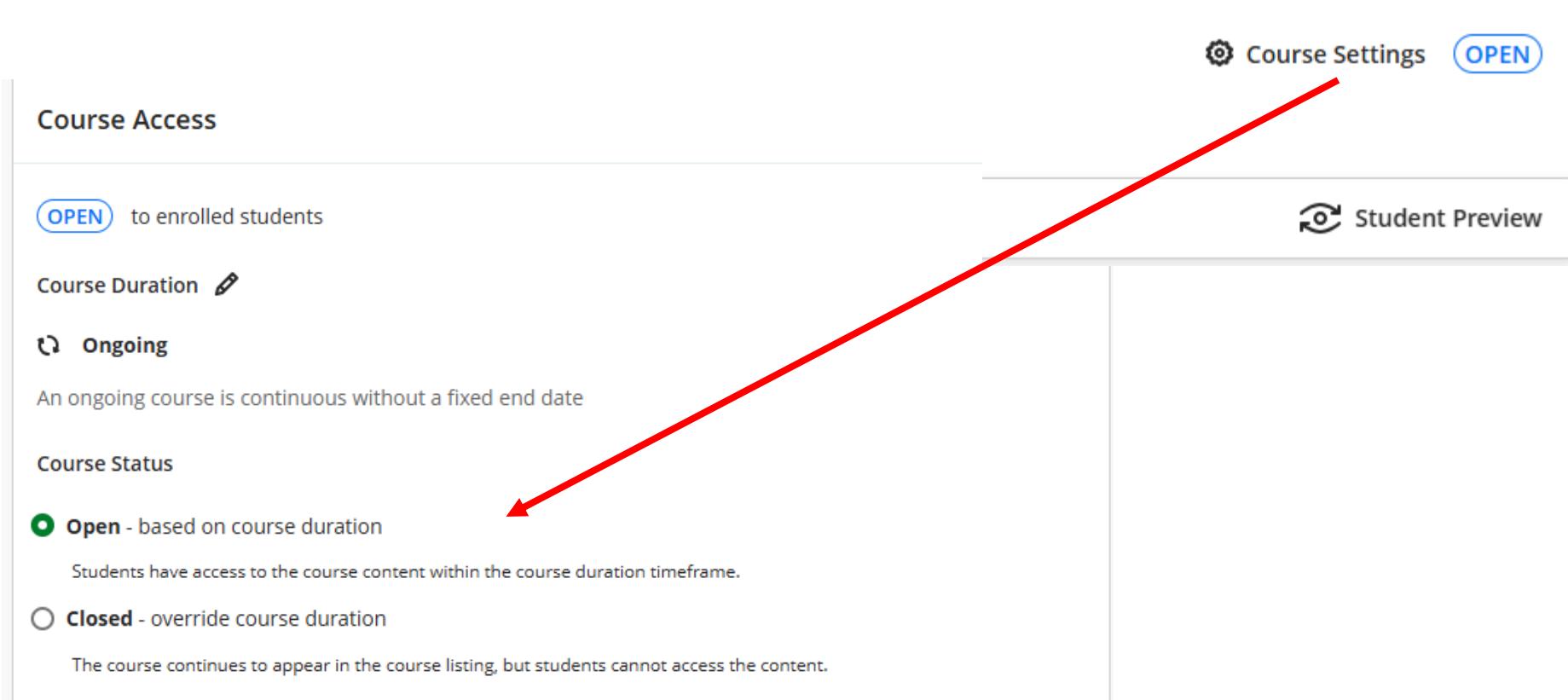
[Launch](#)

[Add course schedule](#)

[Skip](#)



Additional – Course Settings



Course Access

OPEN to enrolled students **Student Preview**

Course Duration 

Ongoing
An ongoing course is continuous without a fixed end date

Course Status

Open - based on course duration
Students have access to the course content within the course duration timeframe.

Closed - override course duration
The course continues to appear in the course listing, but students cannot access the content.

This is where you go to Open your Course
More in Workshop #3

Additional – Course Settings

Progress Tracking

Track student progress

- Participatory items to be marked as complete when a student has made a submission or contributed to a discussion.
- Non-participatory content to be manually marked as completed by students after they've viewed it.

Course Tools

Class Roster

Students can view class roster.

Messages

Allow course messages. When turned off, messages will be sent via email only.

Messages Options

Students can message anyone in their course

Students can only message staff and students in their groups

Students can only message staff

Students can only reply to messages

Course Settings OPEN

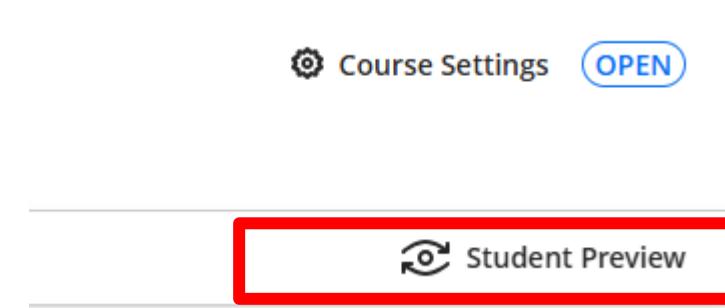
Student Preview

Settings for

- Progress Tracking
- Roster View
- Messages

More in Workshop #3

Student Preview



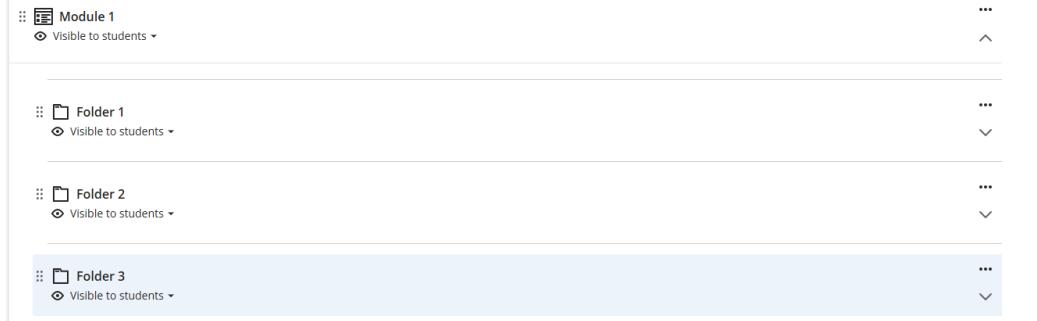
Student Preview to View Course as a Student

Do NOT use this to test Integrated Tools!

More in Workshop #3

Nested Content in Ultra

Ultra only allows 2 levels DEEP



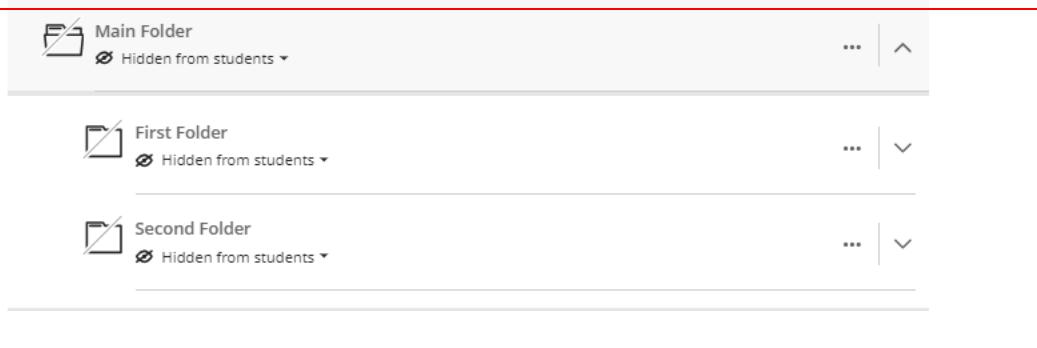
Module 1
Visible to students

Folder 1
Visible to students

Folder 2
Visible to students

Folder 3
Visible to students

Folders inside a Learning Module



Main Folder
Hidden from students

First Folder
Hidden from students

Second Folder
Hidden from students

Folders inside a Folder

Learning Modules vs. Folders

- Both are containers for content
- Difference is in how students navigate and progress through content
 - Paging available in Learning Modules
- Additional features on Learning Modules

Image  Edit Delete

[Add image](#)

Learning Module with image
Visible to students ▼
Students progress through the module in order

Advance in sequence
Students can access a module's content in sequence.
A course link cannot be added to a learning module when a forced sequence is activated.

Forced Sequence

Limitation on Text



Module 2 - Experience as Learners - September 4 - 10
Visible to students
In person class on September 6

Module Name

Description (750 chars)

>Welcome to Module 2
Visible to students

Document Name

Module Overview
Visible to students

Module 2 Content
Visible to students

Conversations about Online Learning - Yellowdig
Visible to students

Folder Name

Review of Example Lessons (M2)
Due date: 9/10/23, 11:59 PM
Visible to students

Assignment Name

Due date

Description (750 chars)

Reflection - Why e-learning is killing education | Aaron Barth | TEDxKitchenerED (M2)
Due date: 9/10/23, 11:59 PM
Visible to students
Why e-learning is killing education | Aaron Barth | TEDxKitchenerED

Recommendations

- Use Learning Modules structure as your main containers
- Use Folders within Learning Modules for further organization
- Use thoughtful naming conventions
- Be concise in descriptions
 - 750 chars, no line breaks



Implications

- Organization of your course may need to be reconsidered if you use the left hand menu for a lot of different content areas and links
- Ask for help about how to best organize your course!



How to Create Containers



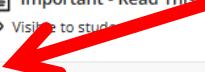
Creating Content

Course Content

- Important - Read This! About Blackboard Ultra

Create

- Auto-Generate Modules
- Copy Content
- Upload
- Content Market
- Content Collection



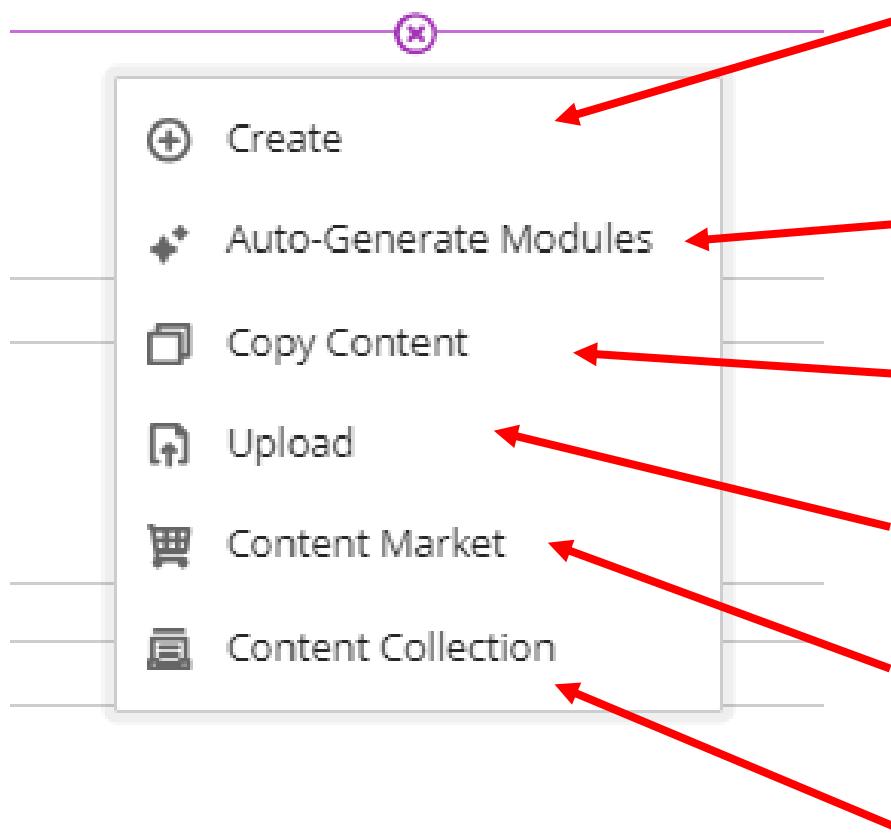
Course Faculty

Lisa Brown
INSTRUCTOR

Details & Actions

- Roster [View everyone in your course](#)
- Progress Tracking [Turn off](#)
- Course Image [Edit display settings](#)
- Course is open [Students can access this course](#)
- Attendance [Mark attendance](#)
- Books & Tools [View course & institution tools](#)
- Question Banks [Manage banks](#)

Options on Create



Blackboard Basic Building Tools objects

AI Generated Modules

Copy from another course

Upload from your computer

Integrated Tools

Blackboard Content Collection

Auto-Generated Modules

Auto-Generate Learning Modules

Define Learning Modules

Description
Enter course description or learning objectives...

Selected course items will be used to help improve suggestions.

Title prefix
None

Include images

Complexity
Low High

Number of Learning Modules
1 20

This is auto-generated content and needs to be checked for accuracy and bias

- Understanding Online Learning**
Explore the benefits and challenges of online learning. Learn about different online learning platforms and the role of technology in creating an effective online learning experience.

- Planning Course Objectives**
Learn how to set clear and measurable learning objectives for online courses. Understand the importance of aligning course objectives with assessments and instructional materials.

- Designing Engaging Content**
Discover strategies for creating interactive and engaging online learning content. Explore multimedia tools and techniques to enhance learner engagement and participation.

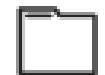
- Building Effective Assessments**
Learn how to design assessments that effectively measure student learning in online courses. Explore different types of assessments and assessment strategies to provide valuable feedback to students.


Basic Tools for Content

Course Content Items



Learning module



Folder



Document



Containers

Informational
Replaces Item and File in Original



Link



Direct Web Link
Course Link



Container Options



Learning Module with image

Visible to students ▾

Students progress through the module in order

Learning Module with Image



Module 2 - Creating Datasets in SPSS - Complete by June 9

Visible to students ▾

Learn how to organize your data in preparation for use in SPSS. Time required: About 2 hours.

Learning Module



Module 2 - Experience as Learners

Visible to students ▾

Please complete the activities in this module prior to our face-to-face session on September 6.

Folder



Create – Learning Module

CoursePrep.EDE486.Fredericksen
Course Prep for EDE486

Content Calendar Announcements Discussions Gradebook Messages Analytics Groups

Course Faculty
Eric Fredericksen **INSTRUCTOR**

Details & Actions
Roster [View everyone in your course](#)
Progress Tracking [Turn off](#)
Course Image [Edit display settings](#)
Course is private [Students can't access this course](#)
Attendance [Mark attendance](#)
Books & Tools [View course & institution tools](#)
Question Banks [Manage banks](#)

Add course schedule [Skip](#)

Course Content

- Course Overview - Start Here [Visible to students](#)
To get started, review the information in this module.
- University Policy and Support [Visible to students](#)
- Technology Support Information [Visible to students](#)
- Module 1 - Faculty and Institutional Perspectives [Visible to students](#)
January 23 - February 5
- Module 2 - Conceptual Frameworks for Online Learning [Visible to students](#)
February 6 - February 12
- Module 3 - Instructional Design Concepts [Visible to students](#)
February 13 - February 26

Create Item

Course Content Items

- Learning module** 
- Folder
- Document
- Link
- Teaching tools with LTI connection
- SCORM package

Assessment

- Test
- Assignment

Participation and Engagement

- Discussion
- Journal



Setting up a Learning Module

CoursePrep.EDE486.Fredericksen

Course Prep for EDE486

Content Calendar Announcements Discussions Gradebook Messages Analytics

Course Faculty

Eric Frederickson INSTRUCTOR

Details & Actions

- Roster [View everyone in your course](#)
- Progress Tracking [Turn off](#)
- Course Image [Edit display settings](#)
- Course is private [Students can't access this course](#)
- Attendance [Mark attendance](#)
- Books & Tools [View course & institution tools](#)
- Question Banks [Manage banks](#)

Add course schedule

Course Prep for EDE486

New Learning Module 1

Hidden from students

Add a description

Maximum 750 characters

Advance in sequence

Students can access a module's content in sequence.

A course link cannot be added to a learning module when a forced sequence is activated.

Forced Sequence

Image

Add image

Cancel Save

Name

Visibility

Description
Limit 750
characters
No line breaks or
formatting

Learning Module – Additional Options

CoursePrep.EDE486.Fredericksen
Course Prep for EDE486

Content Calendar Announcements Discussions Gradebook Messages Analytics

Course Faculty

Eric Frederickson INSTRUCTOR

Details & Actions

- Roster [View everyone in your course](#)
- Progress Tracking Turn off
- Course Image [Edit display settings](#)
- Course is private [Students can't access this course](#)
- Attendance [Mark attendance](#)
- Books & Tools [View course & institution tools](#)
- Question Banks [Manage banks](#)

Add course schedule

Course Prep for EDE486
New Learning Module 10/10

Hidden from students

Description
Add a description
Maximum 750 characters

Advance in sequence
Students can access a module's content in sequence.
A course link cannot be added to a learning module when a forced sequence is activated.

Forced Sequence

Image

Add image

Cancel Save

Insert image

Image Source

- Upload from Device
- Upload from Device
- Stock images from Unsplash
- Generate images

or

Upload file

Forced Sequence
Students must advance through in order

Create a Folder

CoursePrep.EDE486.Fredericksen

Course Prep for EDE486

Content Calendar Announcements Discussions Gradebook Messages Analytics Groups

Course Faculty

Eric Fredericksen INSTRUCTOR

Details & Actions

- Roster [View everyone in your course](#)
- Progress Tracking [Turn off](#)
- Course Image [Edit display settings](#)
- Course is private [Students can't access this course](#)
- Attendance [Mark attendance](#)
- Books & Tools [View course & institution tools](#)
- Question Banks [Manage banks](#)

Add course schedule [Skip](#)

Course Content

- Course Overview - Start Here [Visible to students](#) To get started, review the information in this module.
- University Policy and Support [Visible to students](#)
- Technology Support Information [Visible to students](#)
- Module 1 - Faculty and Institutional Perspectives [Visible to students](#) January 23 - February 5
- Module 2 - Conceptual Frameworks for Online Learning [Visible to students](#) February 6 - February 12
- Module 3 - Instructional Design Concepts [Visible to students](#) February 13 - February 26

Create Item

Course Content Items

- Learning module
- Folder 
- Document
- Link
- Teaching tools with LTI connection
- SCORM package

Assessment

- Test
- Assignment

Participation and Engagement

- Discussion
- Journal



Setting up a Folder

CoursePrep.EDE486.Fredericksen

Course Prep for EDE486

Content Calendar Announcements Discussions Gradebook Messages Analytics

Course Faculty

Eric Fredericksen INSTRUCTOR

Details & Actions

- Roster [View everyone in your course](#)
- Progress Tracking [Turn off](#)
- Course Image [Edit display settings](#)
- Course is private Students can't access this

Course Content

- New Folder 10/26/23 Hidden from students
- Course Overview - Start Here Visible to students
- University Policy and Support Visible to students

Course Prep for EDE486

New Folder 10/26/23 

Hidden from students 

Description 

Add a description

Maximum 750 characters

Cancel Save

Name

Visibility

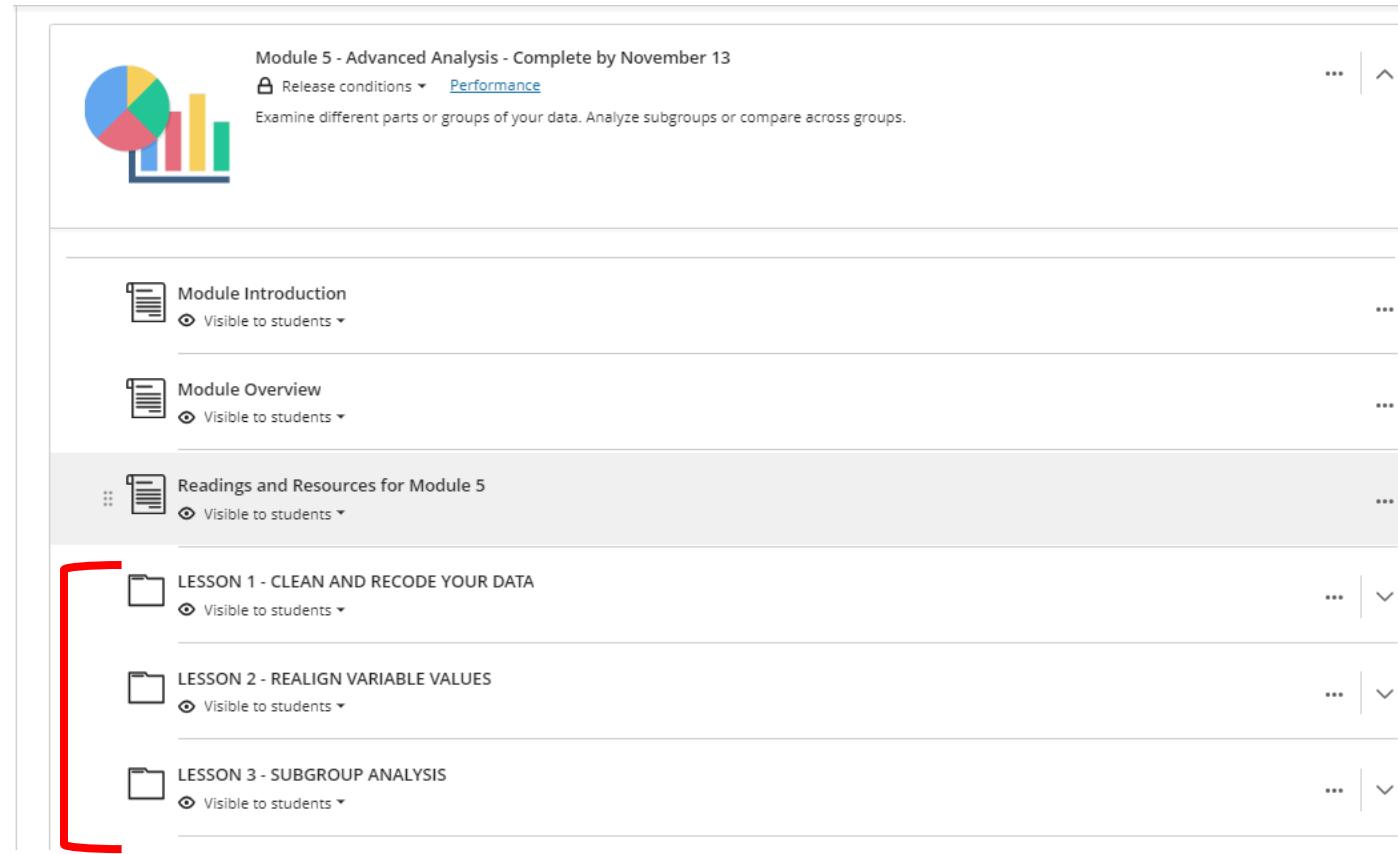
Description
Limit 750
characters

**No line breaks or
formatting**

Recommendations

- Use Learning Modules for your Main Containers
 - Allow easy student navigation
- Use a Folder within a Learning Module
 - Nice for grouping things in the content view

Example – Folders within Learning Modules



Module 5 - Advanced Analysis - Complete by November 13

Release conditions ▾ [Performance](#)

Examine different parts or groups of your data. Analyze subgroups or compare across groups.

Module Introduction

Visible to students ▾

Module Overview

Visible to students ▾

Readings and Resources for Module 5

Visible to students ▾

LESSON 1 - CLEAN AND RECODE YOUR DATA

Visible to students ▾

LESSON 2 - REALIGN VARIABLE VALUES

Visible to students ▾

LESSON 3 - SUBGROUP ANALYSIS

Visible to students ▾



How to Create Informational Content

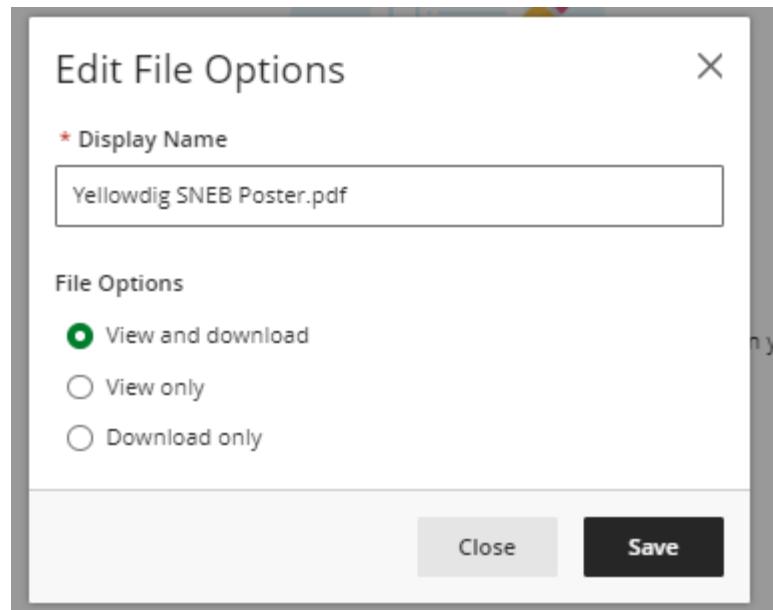


Adding Content from Files



The screenshot shows the 'Course Content' section of a Blackboard Ultra course. On the left, a sidebar menu includes 'Create', 'Auto-Generate Modules', 'Copy Content', and 'Upload' (which is highlighted with a red box and a red arrow pointing to it). The main content area displays a module titled 'Important - Read This! About Blackboard Ultra' and 'Overview - Complete by October 21'. On the right, a 'Course Faculty' box shows 'Lisa Brown' as the instructor. A 'Details & Actions' sidebar lists various course settings: Roster, Progress Tracking (with 'Turn off' option), Course Image (with 'Edit display settings' link), Course is open (with 'Students can access this course' link), Attendance (with 'Mark attendance' link), Books & Tools (with 'View course & institution tools' link), and Question Banks (with 'Manage banks' link).

File Upload Options



New feature to restrict how students view/access your files.

View and Download

View Only

Download Only

Create a “Document”

The screenshot shows the Blackboard Ultra interface for a course titled "Course Prep for EDE486". The left sidebar is titled "Course Content" and includes options like "Important - Read This! About Blackboard Ultra", "Create", "Auto-generate modules", "Copy Content", "Upload", "Content Market", and "Content Collection". A red arrow points to the "Create" button. The main content area shows course faculty (Eric Fredericksen) and course content modules: "Course Overview - Start Here", "University Policy and Support", "Technology Support Information", "Module 1 - Faculty and Institutional Perspectives", "Module 2 - Conceptual Frameworks for Online Learning", and "Module 3 - Instructional Design Concepts". A red arrow points to the "Document" option in the "Course Content Items" list on the right, which also includes "Learning module", "Folder", "Link", "Teaching tools with LTI connection", and "SCORM package".

Course Content

Course Prep for EDE486

Content Calendar Announcements Discussions Gradebook Messages Analytics Groups

Course Faculty

Eric Fredericksen INSTRUCTOR

Course Content

Course Overview - Start Here

University Policy and Support

Technology Support Information

Module 1 - Faculty and Institutional Perspectives

Module 2 - Conceptual Frameworks for Online Learning

Module 3 - Instructional Design Concepts

Create Item

Course Content Items

- Learning module
- Folder
- Document
- Link
- Teaching tools with LTI connection
- SCORM package

Assessment

- Test
- Assignment

Participation and Engagement

- Discussion
- Journal

Setting up a “Document”

The screenshot shows a document setup interface with the following elements:

- Name:** "Using Quantitative Data Analysis Software (1 credit) (FP)"
- Visibility:** "Hidden from students" (with a dropdown arrow)
- Settings:** "Save" button
- Content Block Options:** "Content", "HTML", "Knowledge check", "File upload", "Content Collection", "Image", "Divider", and "Convert a file".
- Text Overlay:** "What do you want to add into this document" with a red arrow pointing to the content block options.

Red arrows and annotations are present:

- An arrow points to the "Name" field.
- An arrow points to the "Visibility" dropdown.
- An arrow points to the "Settings" save button.
- A large red arrow points to the "What do you want to add into this document" text.

Add Text to Document

Using Quantitative Data Analysis Software (1 credit) (ED528.1.FALL2024WSE)

New Document 11/10/24

The screenshot shows a document editor interface with a toolbar and a content selection menu. The toolbar includes icons for text style (A), bold (B), italic (I), underline (U), list (…), table (田), list (≡), and other document functions. Below the toolbar is a content editor area with the text "Content Editor" and "Word count: 0". Above the content editor is a "Select a type of content to add a block" menu with the following options: Content (selected), HTML, Knowledge check, File upload, Content Collection, Image, and Divider. A "Convert a file" option is also present. The "Content" option is highlighted with a red arrow. Below the toolbar, a "Special add-ins" menu is open, listing: Math, Image from URL, Media, YouTube video, Content Collection, and Content Market. Red arrows point from the labels "link", "image", and "attachment" to the "Image from URL", "Image", and "Attachment" icons in the "Special add-ins" menu respectively. A "Cancel" button is visible at the bottom of the "Special add-ins" menu.

Add text directly

link

image

attachment

Special add-ins

- Math
- Image from URL
- Media
- YouTube video
- Content Collection
- Content Market

Import Text from a File

Using Quantitative Data Analysis Software (1 credit) (ED528.1.FALL2024WSE)

New Document 11/10/24

Hidden from students 

Cancel Save

Select a type of content to add a block

Content HTML Knowledge check File upload Content Collection Image Divider

Convert a file



Supports:
PDF
Word
Powerpoint

Import a File as Text

Add HTML Code

Using Quantitative Data Analysis Software (1 credit) (ED528.1.FALL2024WSE)

New Document 11/10/24

Hidden from students 

Cancel **Save**

Select a type of content to add a block

 Content  HTML  Knowledge check  File upload  Content Collection  Image  Divider

Convert a file



Add Images

Using Quantitative Data Analysis Software (1 credit) (ED528.1.FALL2024WSE)

New Document 11/10/24

Hidden from students 

Cancel 

Select a type of content to add a block

Content  HTML  Knowledge check  File upload  Content Collection  Image  Divider 

Convert a file 

Add Images

Insert image 

Image Source 

Upload from Device 

Drag files here 

Supports: JPEG, PNG

Maximum size: 1,000 MB

or

Upload file 

Image Source 

Upload from Device 

Stock images from Unsplash 

Generate images 



Add Divider

Using Quantitative Data Analysis Software (1 credit) (ED528.1.FALL2024WSE)

New Document 11/10/24

Hidden from students 

Select a type of content to add a block

 Content  HTML  Knowledge check  File upload  Content Collection  Image  Divider

 Convert a file



Add File Attachments

Using Quantitative Data Analysis Software (1 credit) (ED528.1.FALL2024WSE)

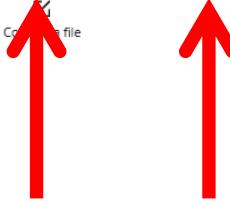
New Document 11/10/24

Hidden from students 

Cancel **Save**

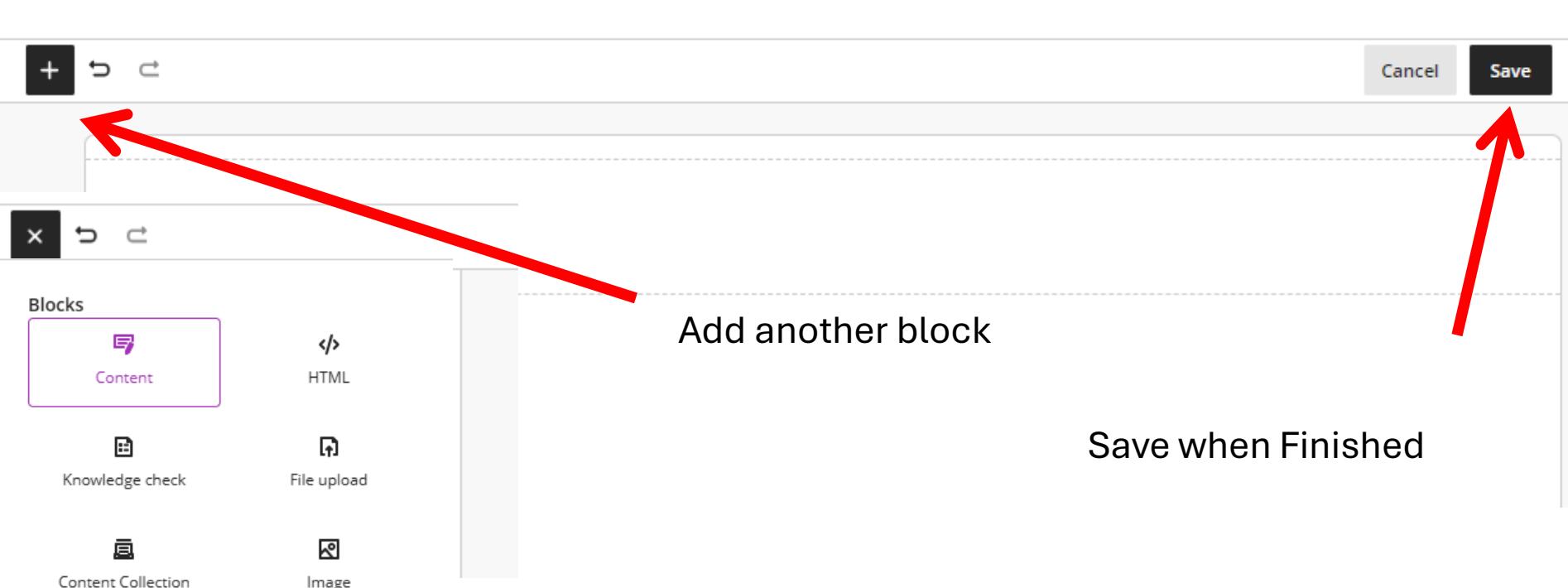
Select a type of content to add a block

Content  HTML  Knowledge check  File upload  Content Collection  Image  Divider 



Upload or from Content Collection

Add Additional Content Types



Rearrange Layout

Hold and Drag into space



First content block

About the cat

New Layout



Layout Option – Four Blocks Across

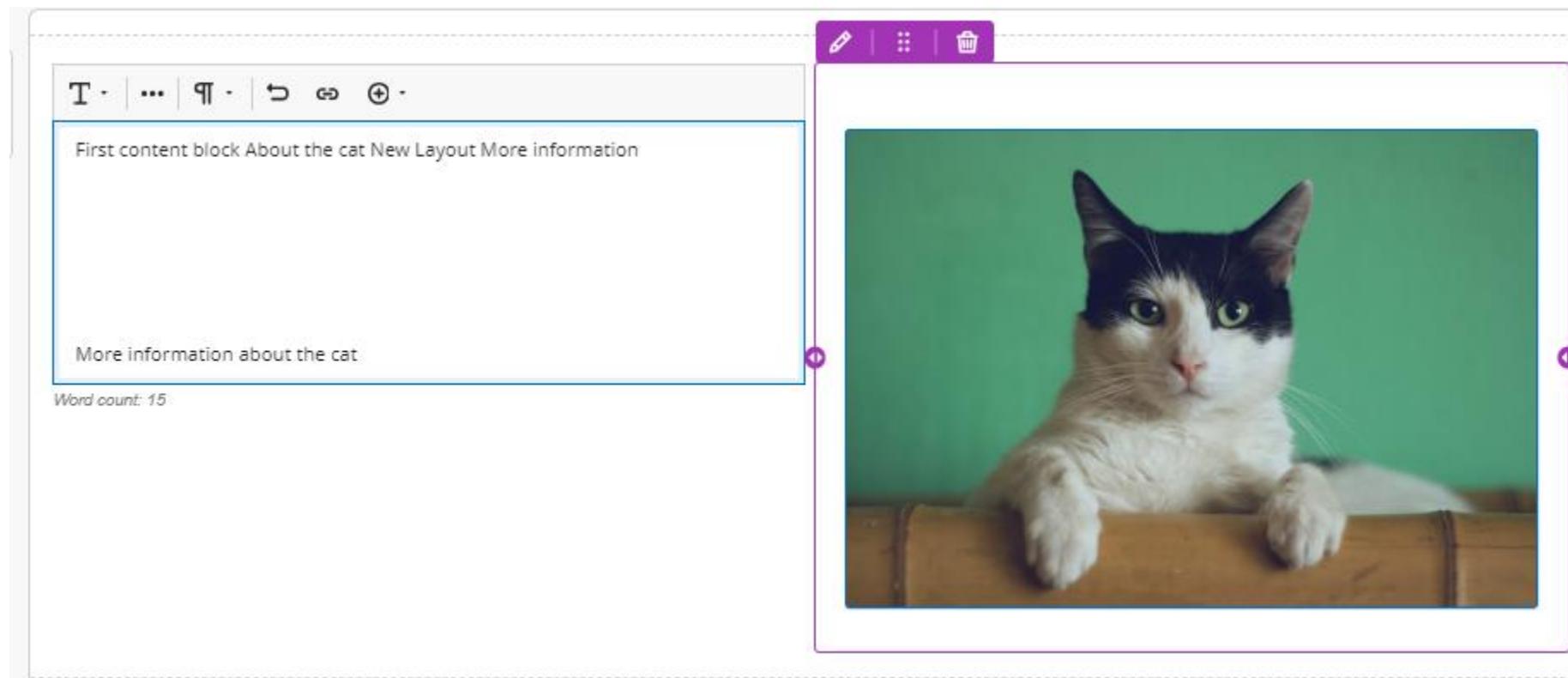
Second content block

Use the tips in the file here to help you

?



Layout Option – Two double blocks

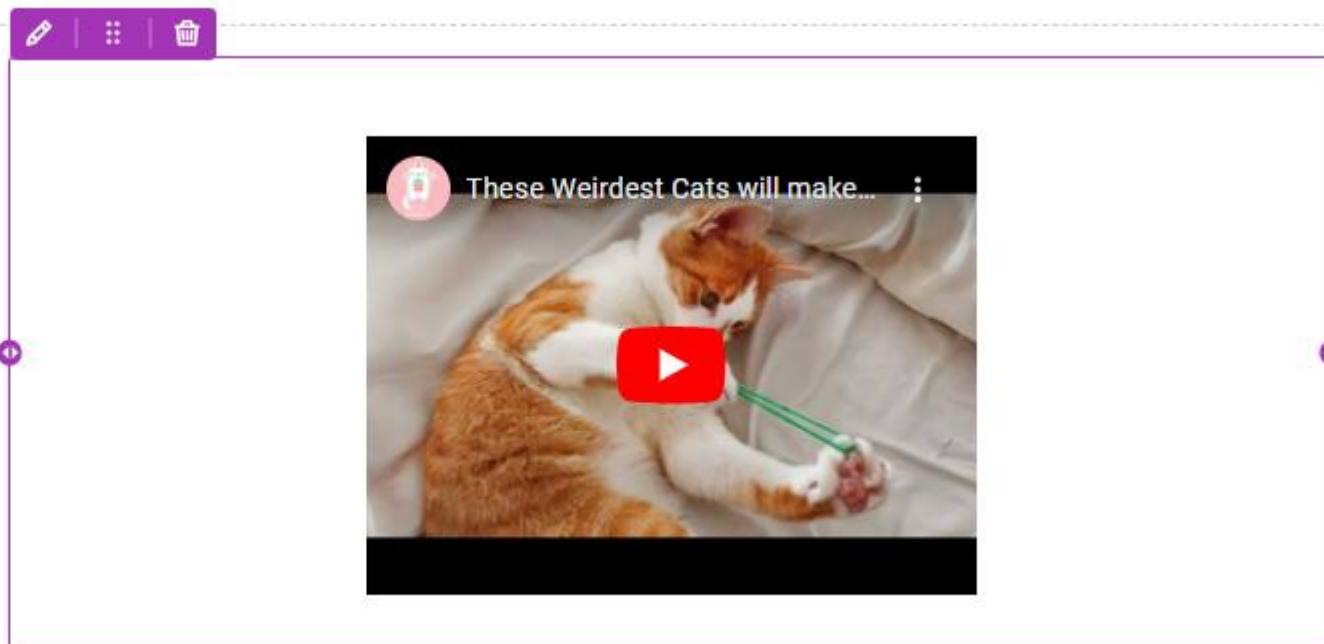


The screenshot shows a content editor interface with a toolbar at the top. Below the toolbar are two content blocks. The first block is a text block containing the text "First content block About the cat New Layout More information". Below this text is a sub-section titled "More information about the cat". A word count of "Word count: 15" is displayed at the bottom of this block. The second block is an image block containing a photograph of a black and white cat sitting on a wooden surface against a green background. The image is framed by a pink border. The entire layout is contained within a white box with a thin black border.

Layout Option – One/Three Blocks

Second content block

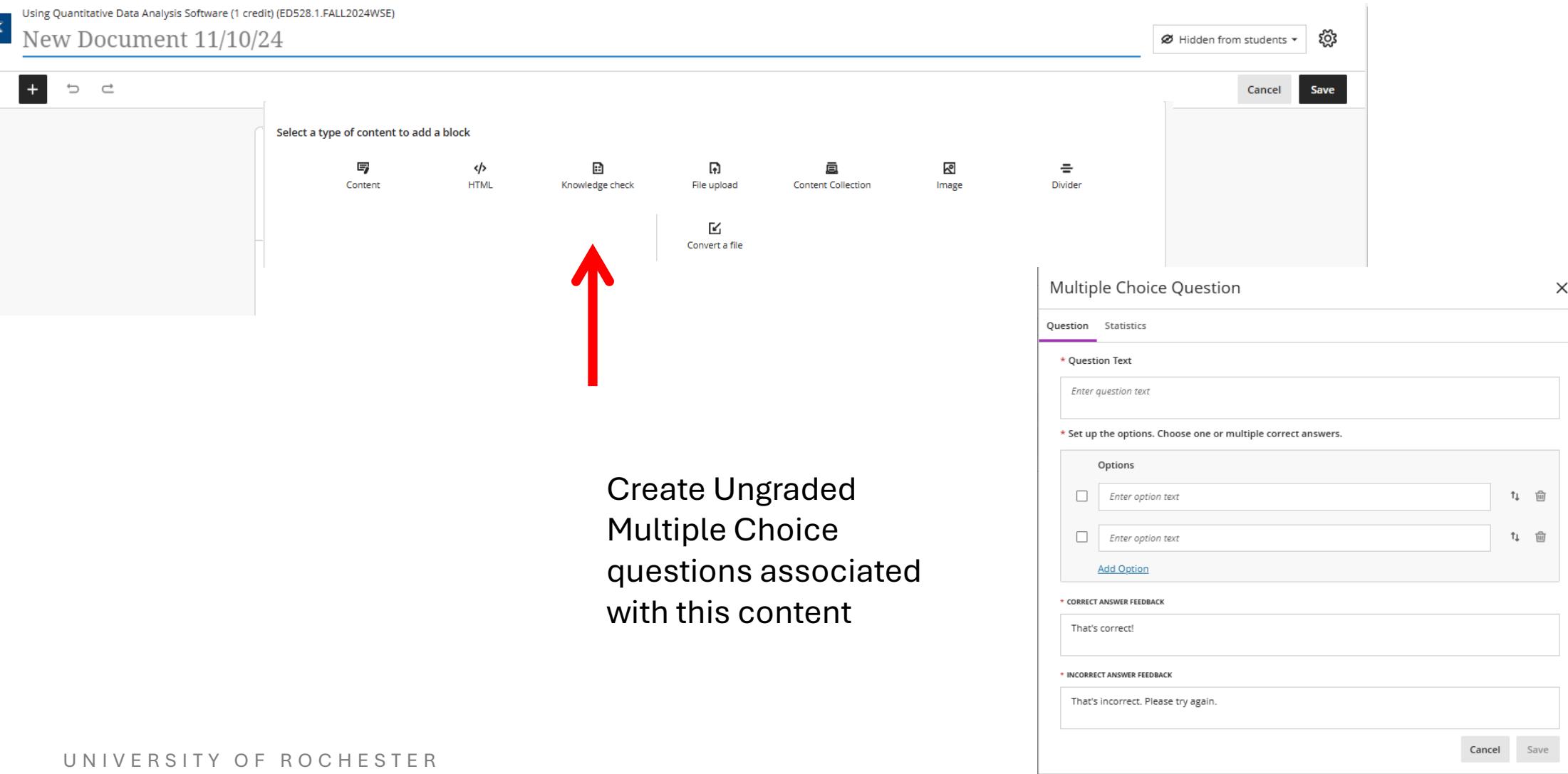
Watch the video



Add Knowledge Check

Using Quantitative Data Analysis Software (1 credit) (ED528.1.FALL2024WSE)

New Document 11/10/24



Select a type of content to add a block

Content HTML Knowledge check File upload Content Collection Image Divider Convert a file

Multiple Choice Question

Question Statistics

* Question Text

Enter question text

* Set up the options. Choose one or multiple correct answers.

Options

Enter option text ↑ ✖

Enter option text ↑ ✖

[Add Option](#)

* CORRECT ANSWER FEEDBACK

That's correct!

* INCORRECT ANSWER FEEDBACK

That's incorrect. Please try again.

Cancel Save

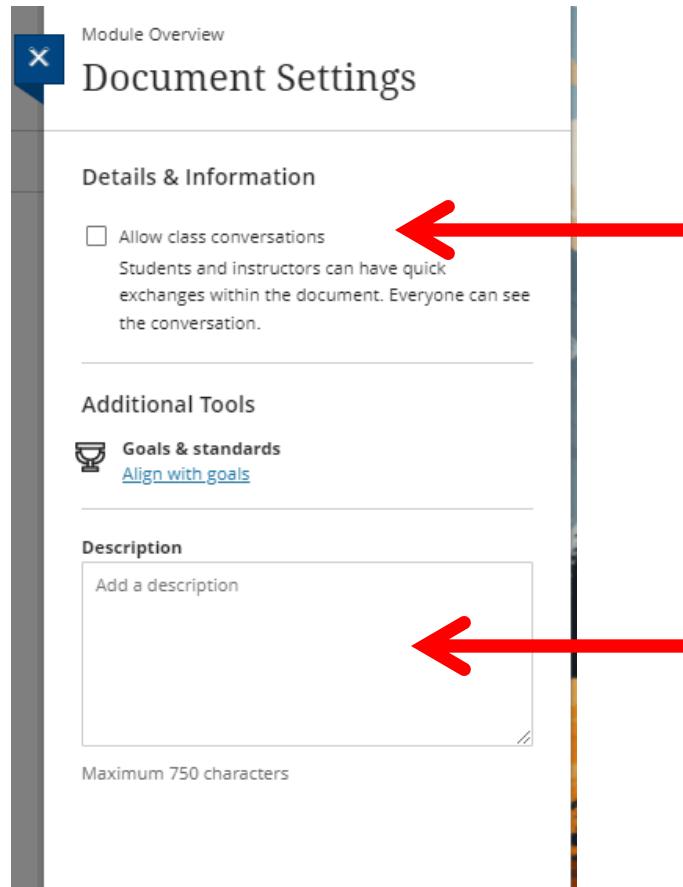
Create Ungraded Multiple Choice questions associated with this content

Statistics Available to Instructors

Knowledge Check results

1/4	2	2	2	Medium
STUDENTS	OVERALL ATTEMPTS	AVG. ATTEMPTS TO CORRECT ANSWER	MAX. ATTEMPTS TO CORRECT ANSWER	DIFFICULTY
Which is not a plant fiber yarn?				
<input type="radio"/> A Cotton				0%
<input checked="" type="radio"/> B Wool			Correct answer	50%
<input type="radio"/> C Hemp				50%

Settings for Document



Module Overview

Document Settings

Details & Information

Allow class conversations
Students and instructors can have quick exchanges within the document. Everyone can see the conversation.

Additional Tools

 Goals & standards [Align with goals](#)

Description

Add a description

Maximum 750 characters

Class Conversations
Ad hoc discussion board attached to this content

Description
Limit 750 characters
No line breaks or formatting

Considerations

- Documents are a place for sharing content in your course or general instructions
- Do not use them for test, assignment or discussion instructions – put those on the actual graded item.
- May want to group multiple items together on a single document “page”

Recommendations

- A document can also be used to replace a folder that contained Files or Items.
- Consider placing all of those files or items in a single document, rather than inside a folder or directly in Content space.
- Exceptions: Progress Tracking needs

Create a Web Link

The screenshot shows the Blackboard Ultra interface for creating course content. A red arrow points to the 'Create' button in the sidebar, which is highlighted with a red box. Another red arrow points to the 'Link' option in the 'Course Content Items' list, also highlighted with a red box.

Course Content

- Important - Read This! About Blackboard Ultra
- Visible to students

Create

- Auto-Generate Modules
- Copy Content
- Upload
- Content Market
- Content Collection

Course Prep for EDE486

Course Faculty: Eric Fredericksen (INSTRUCTOR)

Course Content

- Course Overview - Start Here
- University Policy and Support
- Technology Support Information
- Module 1 - Faculty and Institutional Perspectives
- Module 2 - Conceptual Frameworks for Online Learning
- Module 3 - Instructional Design Concepts

Create Item

Course Content Items

- Learning module
- Folder
- Document
- Link**
- Teaching tools with LTI connection
- SCORM package

Assessment

- Test
- Assignment

Participation and Engagement

- Discussion
- Journal

Setting up a Web Link

Course Prep for EDE486

New Link

Web Link Course Link

Hidden from students

Display Name

Link URL
Type a URL

Open in a new window

Additional Tools

Goals & standards
You need to save the link before you can edit the aligned goals. Save the link and return.

Description
Add a description

Cancel Save

Visibility

Name

URL

Description
Limit 750
characters
No line breaks or
formatting

Setting up a Course Link

Lisa Ultra Test course

New Link

Web Link Course Link 

Search Criteria 

Keyword 

Type a keyword

Categories 

Document
 Assessments (all types)
 SCORM
 File
 LTI
 Journal
 Folder
 Learning Module

Search Results: 67 found, 10/67 loaded
Select one to create a course link

Name	Category
Example Document 1 <input type="radio"/> <input checked="" type="radio"/> Hidden from students	Document
Example Document <input type="radio"/> <input checked="" type="radio"/> Visible to students	Document
Assignment Overview - Module 2 <input type="radio"/> <input checked="" type="radio"/> Visible to students	Document

 Assignment Overview - Module 2 

Display Name
Name

Description
Add a description

Maximum 750 characters

Description
Limit 750 characters
No line breaks or
formatting



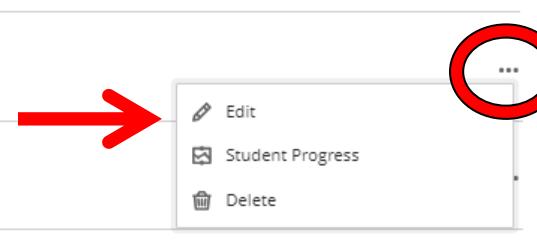
How to Edit Existing Content Items



Edit or Delete

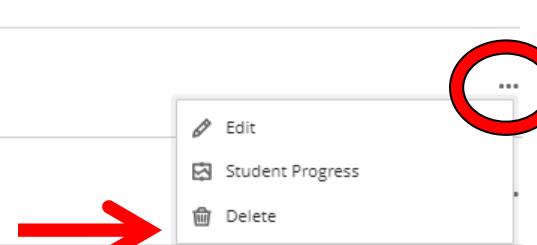
Module Introduction
Visible to students ▾

Module Overview
Visible to students ▾

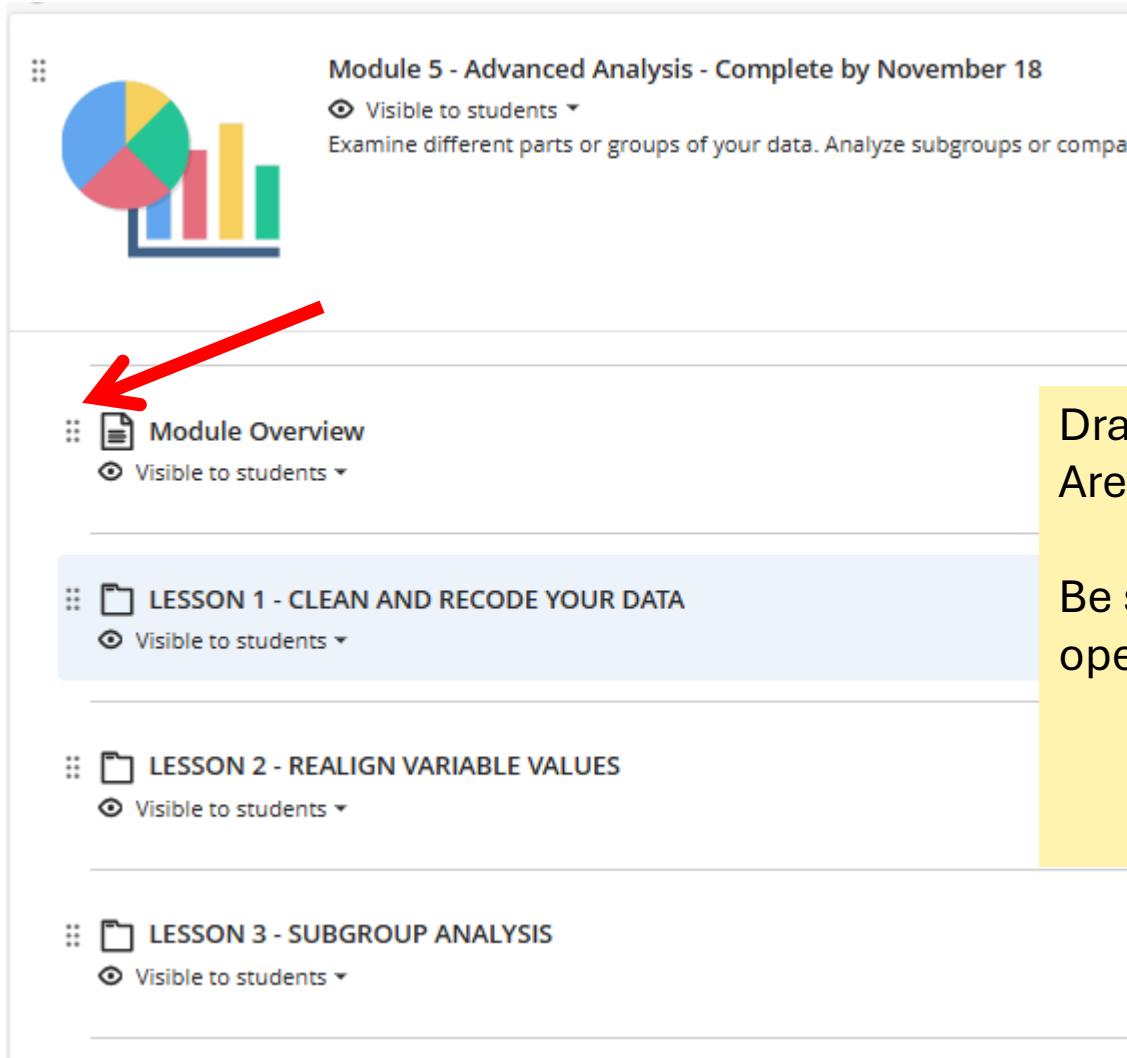


Module Introduction
Visible to students ▾

Module Overview
Visible to students ▾



Move and Reorder



Module 5 - Advanced Analysis - Complete by November 18

Visible to students

Examine different parts or groups of your data. Analyze subgroups or compare across groups.

Module Overview

Visible to students

LESSON 1 - CLEAN AND RECODE YOUR DATA

Visible to students

LESSON 2 - REALIGN VARIABLE VALUES

Visible to students

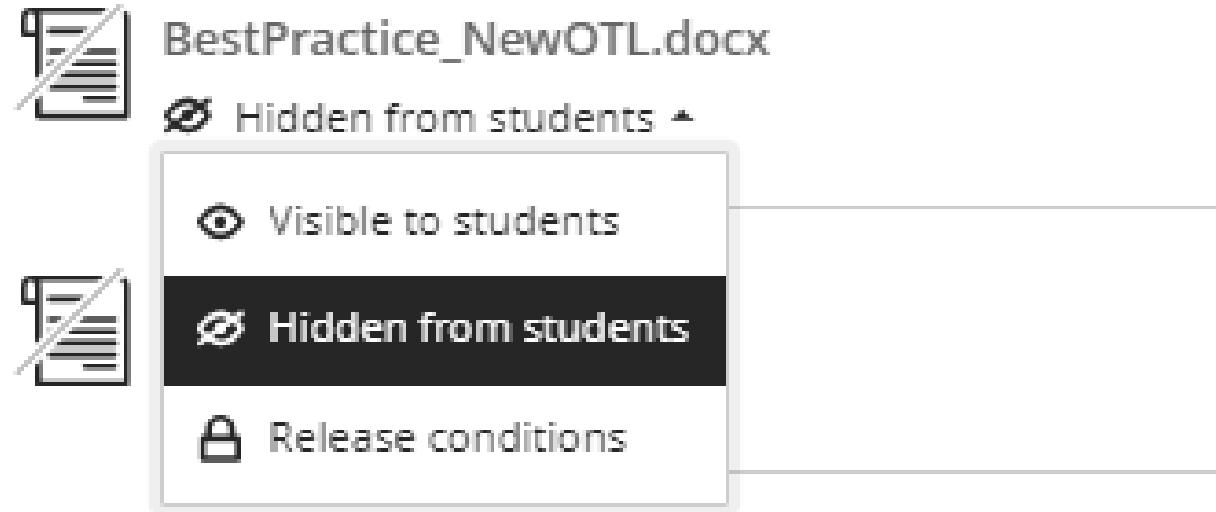
LESSON 3 - SUBGROUP ANALYSIS

Visible to students

Drag and Drop Anything in the Content Area

Be sure a Folder or Learning Module is open to move things INTO them

Setting Student Visibility



Setting Release Conditions (adaptive release)

Main Learning Module

Release Conditions

Limit access to this content by creating rules with one or more conditions. Course members will need to satisfy the conditions for at least one rule before content is released.
Changes to the visibility or release conditions apply to the linked item and all associated course links.

Add new rule

Rule 1

Select members

Choose which course members and groups will have access to this content

All members

Specific members or groups

Date/Time

Performance

Release Rules / Criteria

Rule 1 

Select members
Choose which course members and groups will have access to this content

All members
 Specific members or groups

Date/Time

Access from 8/4/24  2:13 PM 

Access until 8/5/24  2:13 PM 

Performance

Gradable item Choose item 

 Add performance criteria

Requirement

Select a requirement

Select a requirement

Opened

Attempt submitted

Custom range

1 point or higher

Release to student members or groups only

Release based on date/time

Release based on course performance

- Opened
- Submitted
- Grade

Appearance to Students

When will content appear?

Choose if you want the content to appear **before** course members meet the release conditions

Show All course members can see this item in the content list, but they can't open it until all release conditions are met

Hide

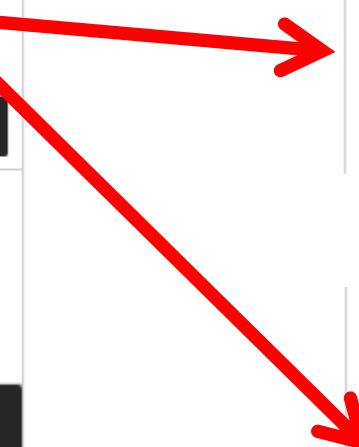
Add new rule

Rule 1

Students must earn 90 points or higher on Homework 1 to access this content

Rule 2

Access from: 8/21/24



Main Learning Module
Content isn't available
You must earn 90 points or higher on Homework 1 to access this content
+ 1 more rule

Main Folder
Content isn't available
You can access this content after 8/21/24, 2:19 PM
+ 1 more rule

How to Copy Content from Previous Course



Recommendation

- Be selective and rebuild your course with intention
- Do not copy everything at once
- Make new Learning Modules and copy only the content for that module

Note: This is for moving from Original to Ultra

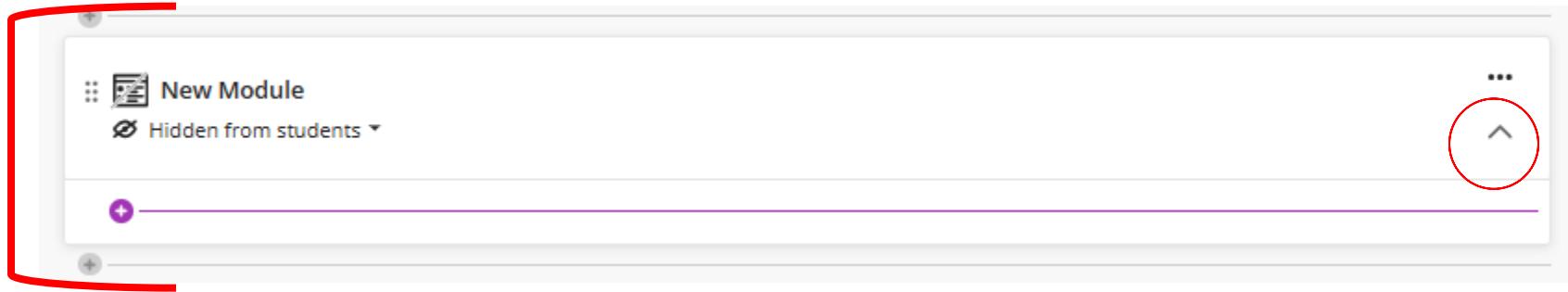


1. Create your Learning Modules

The image consists of three screenshots of the Blackboard Ultra interface, illustrating the process of creating a Learning Module.

- Screenshot 1: Course Content**
A screenshot of the 'Course Content' page. On the left, a sidebar menu includes 'Create' (highlighted with a red arrow), 'Auto-Generate Modules', 'Copy Content', 'Upload', 'Content Market', and 'Content Collection'. Below the sidebar, a 'Library Resources' section is visible.
- Screenshot 2: Create Item**
A screenshot of the 'Create Item' dialog box. The 'Course Content Items' section is expanded, showing a list of item types: 'Learning module' (highlighted with a red arrow), 'Folder', 'Document', 'Link', 'Teaching tools with LTI connection', and 'SCORM package'.
- Screenshot 3: New Learning Module**
A screenshot of the 'New Learning Module' configuration dialog. The title 'Course Prep for 10386' and subtitle 'New Learning Module 10/3' are at the top. The 'Hidden from students' dropdown is set to 'Hidden'. The 'Description' field contains 'Add a description'. The 'Advance in sequence' section is collapsed. The 'Image' section shows a placeholder for an image with an 'Add Image' button. At the bottom are 'Cancel' and 'Save' buttons.

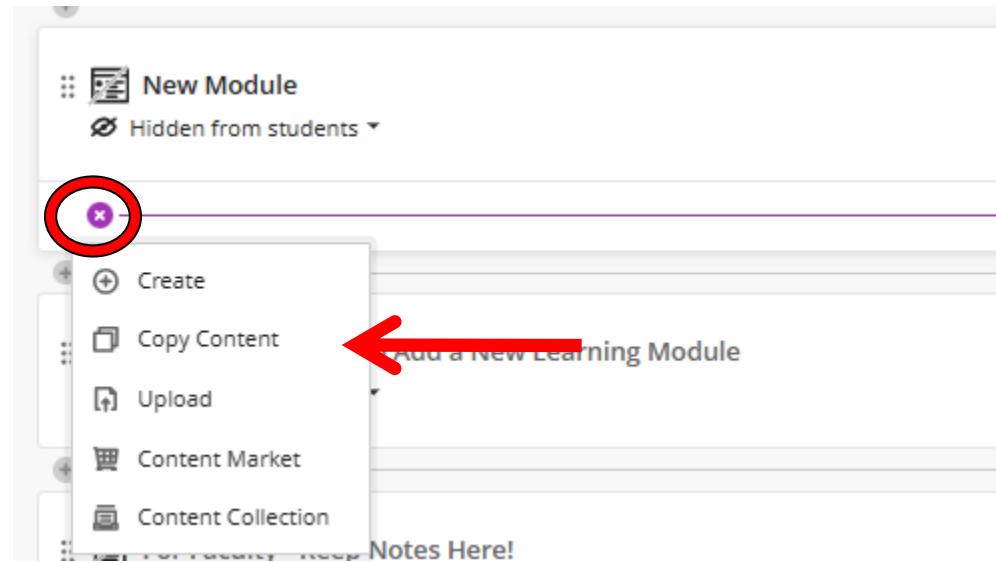
2. Open the Module



IMPORTANT

Click on the Module to Open it

3. Add INTO the Module



IMPORTANT

Click on the + within the Module

4. Find the Course you want to copy FROM

Course Prep for EDE486

Copy Items

Enter here to help narrow list of courses

Courses Organizations

Search by course name or ID ×

Designing Online Courses ×

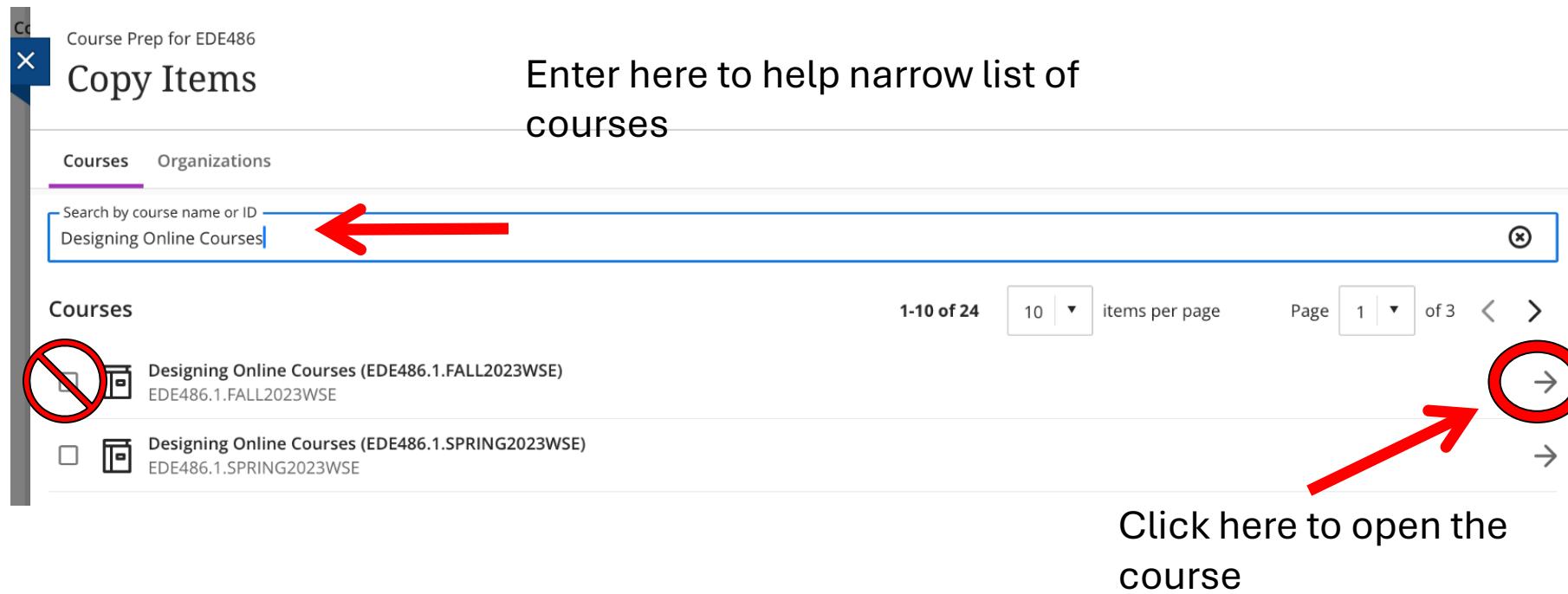
Designing Online Courses (EDE486.1.FALL2023WSE)
EDE486.1.FALL2023WSE

Designing Online Courses (EDE486.1.SPRING2023WSE)
EDE486.1.SPRING2023WSE

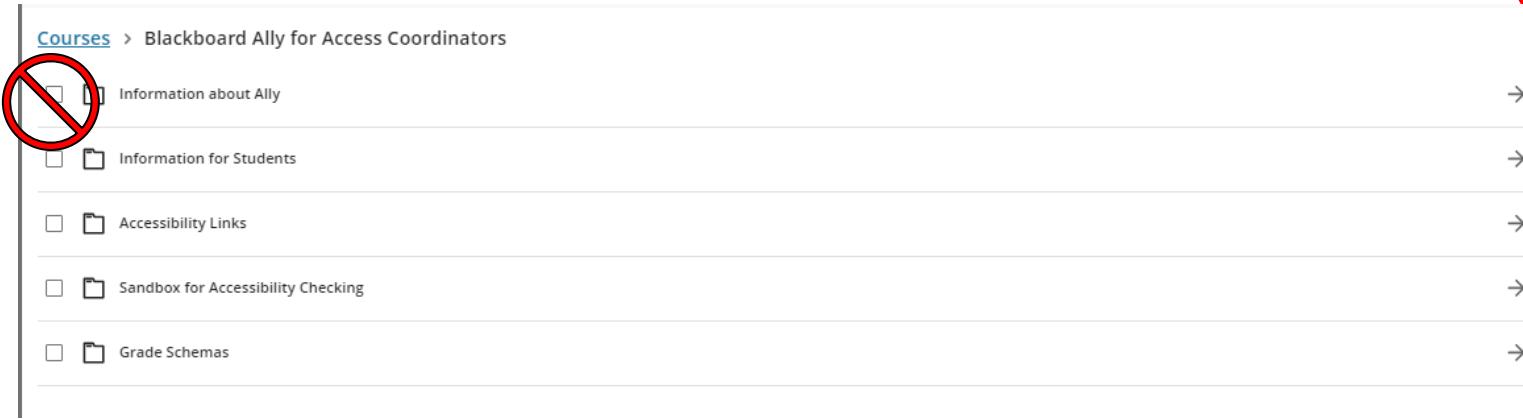
1-10 of 24 10 items per page Page 1 of 3 < >

→ →

Click here to open the course



5. Navigate into the Appropriate Content Area



The screenshot shows a list of items in a content area. The first item, 'Information about Ally', is circled with a red marker and has a red slash over it, indicating it should not be selected. A large red arrow points downwards from the top of the list towards the bottom of the list, indicating the direction to navigate. The list includes:

-  Information about Ally
-  Information for Students
-  Accessibility Links
-  Sandbox for Accessibility Checking
-  Grade Schemas

Unless you want everything in the content area!



6. Select Specific Items to Copy

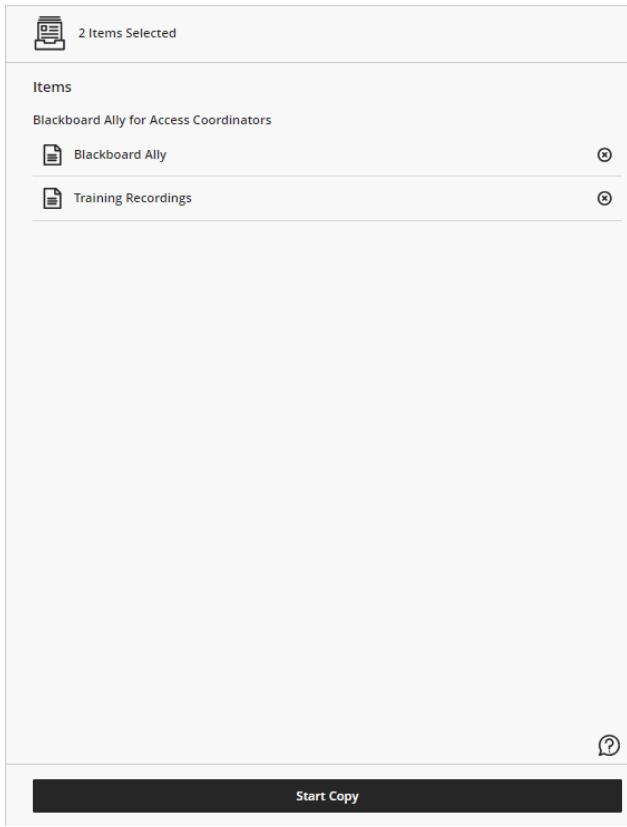
Copy Items

courses Organizations

[Courses](#) > [Blackboard Ally for Access Coordinators](#) > Information about Ally

-  Blackboard Ally
-  Training Recordings
-  Resources

7. Review List and Start Copy



8. Review Exception List

Course Content



...

! There were 11 exceptions with your copy.
[View Exceptions](#)

Clinical Teaching in Health Care Professions Education...



Exception Report

Select a category to view exceptions during the copy, import, or conversion process.

Content from Clinical Teaching in Health Care Professions Education: Teaching and Instructional Methods
(EDU581.1.SPRING2023WSE)



Content

11 exceptions to review

Examples of Exceptions

Shortened Descriptions

Content: Lectures and Video Module 3

The folder description was shortened or lost formatting.

Loss of formatting

Problem Based Learning

You may see a loss of formatting for text or files that you added in the text editor.

Attachments changed to Files

Lecture Slides

Files that you added as attachments are grouped together in alphabetical order at the end of the content.

Lecture Slides

You may see a loss of formatting for text or files that you added in the text editor.



9. Review and Edit your Content

Module 3 - Instructional Design
Hidden from students
Weeks 4 & 5 - February 13-February 26

Module Overview
Hidden from students

Required Reading Assignments
Hidden from students

Optional Reading Assignments - For Your Reference
Hidden from students

Writing Learning Objectives
Hidden from students
Here is some guidance on how to write learning objectives.

Model LOT Assignments
Hidden from students

Taxonomies - Cognitive Affective Psychomotor
Hidden from students

Quiz - Module 3
Due date: 10/9/23, 11:59 PM
Hidden from students
Here is the Quiz for Module 3 that is due by the last day of the module.

Learning Objectives Table Assignment and Peer Discussion
Due date: 10/7/23, 11:59 PM
Release conditions: Date/time
Please post your Learning Objectives Table Assignment in this discussion area. Please review the assignments from your classmates and provide them with constructive and supportive feedback by the last day of the module.

Journal - Module 3
Due date: 10/9/23, 11:59 PM
Hidden from students
The reflection journal is done last after you have completed all of the other assigned activities. Please be concise and contribute no more than two paragraphs for each Reflection Journal and submit it on the last day of the module. The first paragraph in your journal should be reflective of the readings, discussions, class activities, and projects from this module and should capture the most meaningful and important elements of the module for you. The second paragraph should capture your thoughts about the design of learning activities that will be in the course you are developing. What specific activities are you planning? What will be a unique affordance and what will be a challenge?

Additional Workshop

- Setting up Graded Items in Ultra Courses
 - December 11, 12 noon
- Teaching in Ultra Courses
 - December 18, 12 noon





University
of Rochester

Questions?

