



Job Aid

Evaluate schedules with Indicators add-on

Depending on how metrics are configured, you may have access to a wide variety of system-generated data.

To set up the Indicators add-on:

1. Click the **Indicators** tab at the bottom of the schedule.
2. Click the **Metrics** menu to select the metric you want to display.
3. Expand or collapse all data, or parts of the data:
4. The data may be configured according to a grouping strategy, which determines how the data is rolled up. You can expand or collapse the data according to this strategy. Refer to the column headers and the data in the left-most columns to understand the grouping strategy.
 - Click **Expand All** and select Expand All to unroll the rolled-up data, showing all the data points.
 - Click **Collapse All** and select Collapse All to roll up the entire collection of data points.
 - Click **Collapse** next to an individual heading to roll up that part of the data.
 - Click **Expand** next to an individual heading to expand that part of the data.
5. To adjust the timeframe click **Select Timeframe** and select a period to load.
6. To adjust the location click **Select Hyperfind** and select a location to load.