Guide to the Course Assessment Tool in AEFIS

Why?

The purpose of the tool is to provide an opportunity to reflect on the most important changes you've made to the course and evaluate them using assessment data. This can be a powerful exercise to help you focus on the most important priorities to improve your course, in relation to supporting student achievement of learning outcomes. Also, this tool helps us to demonstrate that we are using assessment data to improve our courses and curriculum, as required by CCNE and New York State.

What?

This tool should be used differently than our traditional course assessment tool. You do NOT need to reflect on every course learning outcome or program learning outcome, and you do NOT need to list them all in the table. You are encouraged to focus on one or two priority areas of the course, and only select those one or two course learning outcomes and related program learning outcomes that align with the priority(ies) that you identified.

How?

How to complete the form:

1. Log on to: Http://rochester.aefis.net
2. On your AEFIS Dashboard (homepage), find the "widget" window titled "My Data Collection Forms"
3. Click on the pencil icon corresponding to the "Course Assessment Tool" for Summer 2021
4. Fill out each column of the form, answering the following questions:
    a. Column 1: Course Learning Outcome - What ONE course learning outcome best represents the highest priority area of the course you identified for improvement for the Summer 2021 semester?
    b. Column 2: Program Level Outcome (PLO) / Accreditation Standard - What ONE program learning outcome best represents the highest priority area of the course you identified for improvement? (Hint: The PLO should be explicitly aligned to the CLO you identified in column one).
    c. Column 3: Teaching Activity to Support Learning - What ONE major teaching activity or approach did you change for the Summer 2021 semester to address the priority for improvement? (Hint: What did you change in the course? Describe the change and activity briefly, here).
    d. Column 4: Assessment to Evaluate Student Learning - What assignment, test, or other assessment activity is BEST suited to evaluate improvements in student learning based on the changes identified in column 3? (Hint: Describe the

assignment and system for grading, and identify a specific benchmark that would allow you to decide whether or not the change was effective.)

e. Column 5: Results of Assessment - What are the aggregate results of the assessment identified in column 4? Did you achieve the benchmark? (Hint: Provide specific aggregate scores from rubrics, tests, or grades from assignments. Make sure to identify if the change was successful or not, based on the benchmark.)

f. Column 6: Changes to Improve Teaching and Learning - Based on your results, what actions will you take in future semesters to continue to improve learning in this priority area of focus?

Jane Marie Souza has gathered examples of the form filled that highlight what it looks like when filled out successfully. Please see the examples here: https://www.rochester.edu/provost/wp-content/uploads/2021/01/Instructor-Course-Assessment-Tool-Examples-2021.01.19.pdf

Where do I get help?

If you have questions about writing your responses in each column, please reach out to me directly. If you have technical problems with AEFIS, I have two suggestions: First, try switching to a different browser (Chrome is the best option); second, email son_helpbb@urmc.rochester.edu.