How to Add Padlet to your Blackboard Course

Steps

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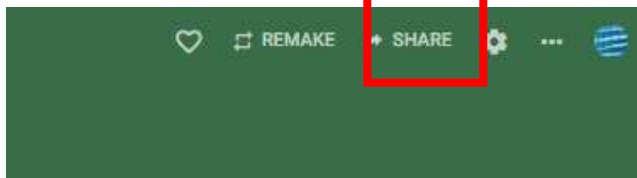
Access your Padlet Backpack Account

Login to Padlet at https://rochester.padlet.org/dashboard

If you do not have a University of Rochester Padlet Backpack account, please request one.
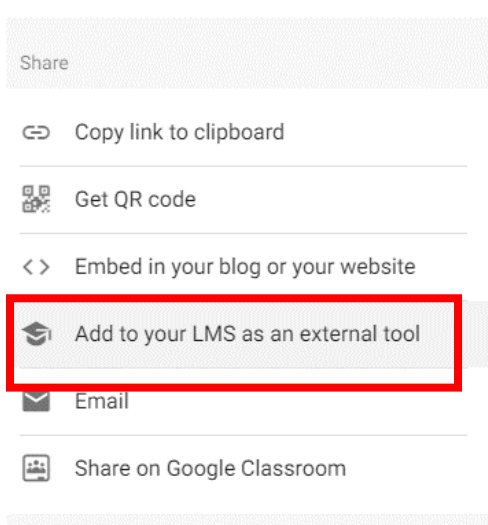
Create or Select a Padlet to use in your Course

Create or Select a Padlet to use in your course. Open this Padlet

Click on the **Share** link in the top right hand menu

Then choose **Add to your LMS as an External tool**

The following menu will appear. You will need this information in Blackboard.

Additionally, you should decide if this Padlet will be used as a template (each students gets their own version) or will be used as a collaborative document.

← Add to LMS

Behavior

◉ Everyone works on this padlet.

○ Everyone works on their own copy of this padlet.

Enter the following information in your LMS

(Secure) Launch/Tool URL Copy
https://padlet.com/api/hooks/lti/callback

Consumer key Copy
rochester

Shared secret Copy
hrfrnvqfldm9powq

Icon URL Copy
https://padlet.com/logo.png

XML Config URL Copy
https://padlet.com/api/hooks/lti/xml_config?

Custom parameters Copy

Use Padlet as a template

Under *Behavior*, you can change the default setting to "*Everyone works on their own copy of this padlet*" and your padlet immediately becomes a template. (Make sure you copy and paste your Custom parameters only after you've changed this setting). That means students will have their own copy to work on; your original padlet stays the same. If you created the original padlet, you'll automatically be added as a contributor to your students' copies so you'll be able to keep tabs on what's happening.

Add a Web Link

In a Content Area, Choose **Build Content**, **Web Link**
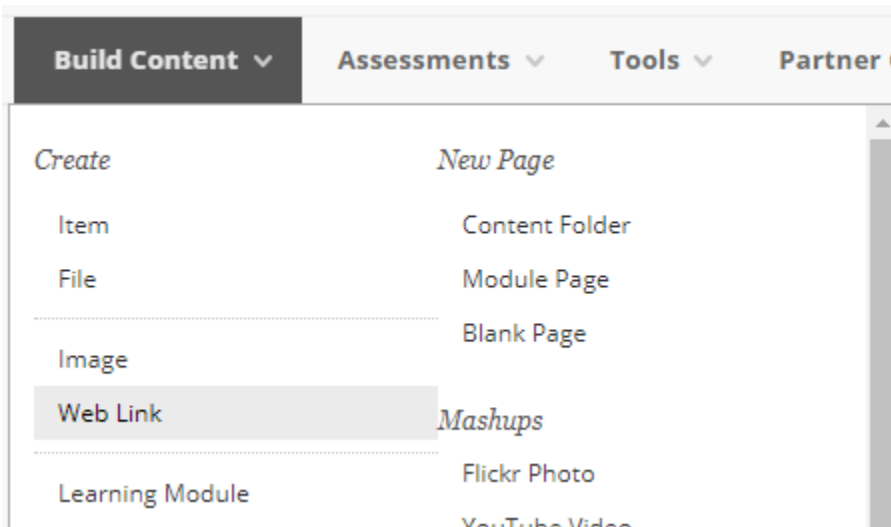
Fill in the Web Link information

- Provide a **name** for the link.
- Copy the **Launch/Tool URL** into the **URL** space (This will be the same for all Padlet links)
- Click on the box in front of **This link is to a Tool Provider** – this will open the new items below.
- Copy the **Consumer Key** into the appropriate box (This will be the same for all UR Padlets)
- Copy the **Shared Secret** into the appropriate box (This will be the same for all UR Padlets)
- Copy the **custom parameters** into the appropriate box (THIS IS SPECIFIC TO THE PADLET)

Create Web Link
A Web Link is a shortcut to a Web resource. Add a Web Link to a Content Area to provide a quick access point to relevant materials. More Help

* Indicates a required field.

WEB LINK INFORMATION

* Name   Padlet exercise

* URL   https://padlet.com/api/hooks/lti/callback
                 For example, http://www.myschool.edu/

                 ☑ This link is to a Tool Provider. What's a Tool Provider?

                 Either this provider has never been configured on this system before, or requires each link to the provider to have a separate configuration. Enter the key and secret given to you by the Tool Provider, or leave it blank. If you leave it blank then the system administrator may need to provide the configuration information, in which case this link will not work for users until that happens so you may wish to make it unavailable.
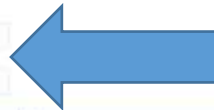
                 Key: rochester

                 Secret: nrfmvqfldm9ooeq

                 Custom Parameters   public_key=b3x3prr5suvs12

                 Enter any custom parameters required by the tool provider. Parameters must each be on their own line and be entered in "name=value" format.

                 Enable Evaluation   ○ Yes ● No

Secret and Key information

If you wish to grade this exercise, click on Enable Evaluation. This will allow you to enter points possible and a due date.

Enable Evaluation   ● Yes ○ No

To set additional evaluation options, use the Column settings in the Grade Center

    * Points Possible   [   ]

       Visible to Students   ● Yes ○ No

       Due Date   ☐ [   ] 📅 [   ] 🕐
                              Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Provide a description for this link. This should include the instructions to the students on what to do when they are in Padlet.

DESCRIPTION

Text
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

[editor toolbar]

Instructions for the Padlet Exercise

Path: p » span   Words:5

Finalize your setting by deciding how and when you want students to have access to this link.

WEB LINK OPTIONS

Open in New Window   ◉ Yes ○ No

STANDARD OPTIONS

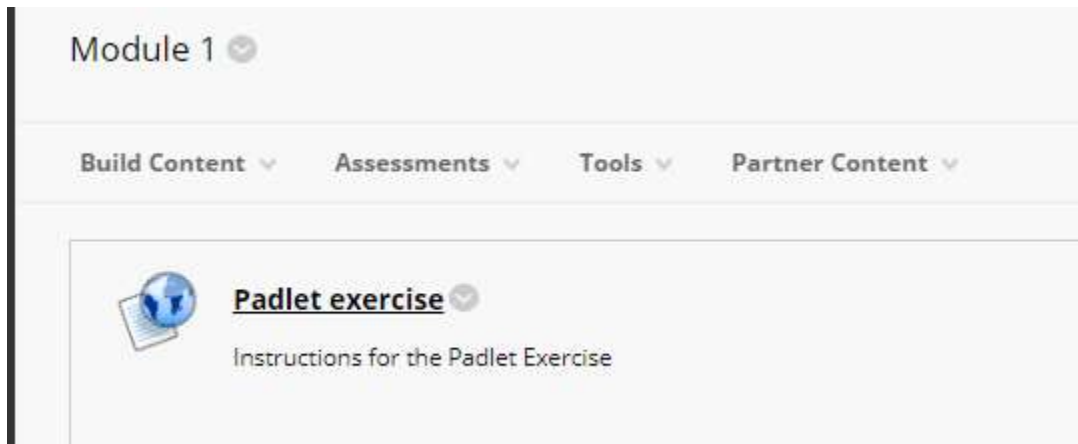Permit Users to View this   ◉ Yes ○ No
Content

Track Number of Views   ○ Yes ◉ No

Select Date and Time   ☐ Display After [   ] 📅 [   ] 🕐
Restrictions
                                Enter dates as mm/dd/yyyy. Time may be entered in any increment.

                                ☐ Display Until [   ] 📅 [   ] 🕐
                                Enter dates as mm/dd/yyyy. Time may be entered in any increment.
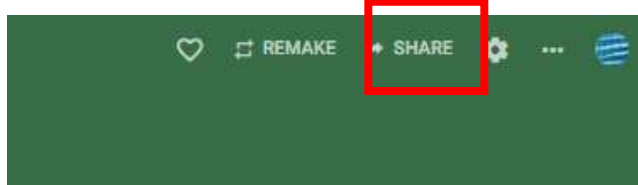
Click **Submit**.

The connection to your Padlet will be created
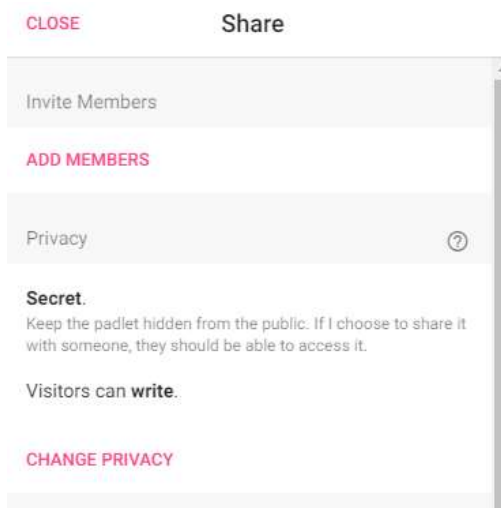

Set your Padlet Privacy Settings

Return to the Padlet you will be using in your course. Open this Padlet

Click on the **Share** link in the top right hand menu

Find Privacy – You will want to set it as Secret, Visitors can Write.

Click on Change Privacy

Click on the Secret option and Update Visitor Permissions to "Can Write"

Change privacy

Private

Keep the padlet hidden from the public. Even if someone manages to get to it, they should not be able to access it.

○

Password

Keep the padlet hidden from the public. If I choose to share it with someone, they should require a password to access it.

○

Secret

Keep the padlet hidden from the public. If I choose to share it with someone, they should be able to access it.

◉

Org wide

Keep the padlet hidden from the public. Let anyone from University of Rochester access this padlet.

○

Visitor permissions

Can write ▾

Then click Save in the top right corner

CANCEL

Change privacy

SAVE