Troubleshooting Register for Courses



Sometimes course registration does not go as smoothly as you would like. If you have tried to register for courses and are experiencing problems, here are some tips on troubleshooting the process.

- 1. From the View Course Section registration screen, check if there are seats available in the course
 - a. If there are seats available, click Troubleshoot
- 2. Enrollment Window: Yes, registration is open. No, registration is closed
- 3. Holds: If you have a Hold, click the Number link to view Holds
- 4. Review Can Register columns in the Course and Course Section tables
 - a) If all lines = Yes, there are no registration issues
 - b) No Duplicate Registrations = No, means you have taken the course before
 - c) If you have previously taken the course, **Can Repeat** will indicate whether or not you are allowed to register again.
 - d) Access to Enrollment = No, see your school's Registrar to register
 - e) Eligible = No, you have not completed requirements and need instructor permission or to be enrolled in a specific Program or class year (See Request Permissions to Register for a Course video for more instructions)
 - f) No Time Conflict Exists = No, resolve the conflict
 - g) Has Capacity = No, means course section is full
- 5. Seats Available will let you know whether or not the class is full.
- If you cannot resolve the issues on your own, contact your Advisor or Registrar for help

Start/End Date	01/21/2025 - 05/11/2025
Status	Open
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Troubleshoot Registration			Æ	
Academic Period	Spring 2025 AS&E			
Academic Record	School of Arts and Sciences/Undergraduate (BA) - 11/22/2024 - Active			
Active Record During Academic Period	Yes			
Course	AHST 125 - Mesoamerican Art History			
Course Section	AHST 125-1 - Mesoamerican Art History			
Enrollment Window	No			
Maximum Units	22.99			
Enrolled Units	16			
Additional Units From This Course Section	4			
Holds	0			
Course 6 items			4 a = n ." III	
Restriction			Can Register	
Has Published, Visible Sections			Yes	
No Duplicate Registrations			Yes	
Can Register for Co-Requisites	In Register for Co-Requisites			
Can Repeat			Yes	
Access to Enrollment			Yes	
Eligible			Yes	
Course Section 4 items		4	@ ╤ ⊡ ." Ⅲ	
Restriction		Can Register	Details	
No Time Conflict Exists	No		with ENGL 115-1 - Introduction to American Literature	
No Duplicate Registrations		Yes		
Has Capacity		Yes		
Eligible		Ves		

