

View Payment Application and Accounting



The Payment Applications feature in UR Student allows you to view which payment paid which charge.

View Payment Application and Accounting

1. Enter **Student's name** or in UR ID search bar, then press Enter or click the magnifying glass
2. Select **Student** from the Categories list
3. Click **Student's hyperlink**
4. From the Student's landing page, click **Student Financials**
5. Click the **Account Transactions** tab
6. Click any **Account Transaction hyperlink** to view more details
7. Hover mouse cursor over any **Transaction hyperlink** to view the Related Actions () icon
8. Click the **Related Actions** icon for a transaction to see details

Academic Period	Transaction Date	Due Date	In Payment Plan	Transaction	Amount	Account Balance
Spring 2020 AS&E	04/07/2020		Yes	ZZZ UNJ TEST Fee: Payment Plan Administration	25.00	30,017.10
Spring 2020 AS&E	04/07/2020			Tuition: A&S FT Undergraduate Adjustment	300.00	29,992.10
Fall 2019 AS&E	03/31/2020	08/14/2020		Fee: AS&E Late Payment	282.10	29,992.10
Fall 2019 AS&E	01/30/2020	02/19/2020		Fee: A&S Chemistry Course CHEM 1311 - Chem Concepts Syll, Prct1	130.00	29,410.00
Fall 2019 AS&E	01/30/2020	02/19/2020		Fee: A&S Chemistry Course CHEM 1311 - Chem Concepts Syll, Prct1	130.00	29,280.00
Fall 2019 AS&E	01/30/2020	02/19/2020		Tuition: A&S Undergraduate	27,520.00	29,150.00
Fall 2019 AS&E	01/30/2020	02/19/2020		Fee: A&S Undergraduate Comprehensive Fee	300.00	1,830.00
Fall 2019 AS&E	01/30/2020	02/19/2020		Fee: A&S Chemistry Course CHEM 1311 - Chem Concepts Syll, Prct1	130.00	1,230.00

9. View Payment Applications, Payment Status, Charges, & Adjustment History, if applicable
10. To view **Accounting**, hover mouse cursor over **Accounting** under Actions
11. Click **View Accounting**
12. View **Accounting Journals** created for Central Finance

Journal Line	Debit Amount	Credit Amount	Memo	*Worktags
11615:Student Receivables Billed	27,520.00			Academic Unit: School of Arts and Sciences Fund: Current Fund - Unrestricted Student: Paddy O'Furniture
22100:Deferred Tuition		27,520.00		Academic Level: Undergraduate Academic Period: Fall 2019 AS&E Academic Unit: University of Rochester