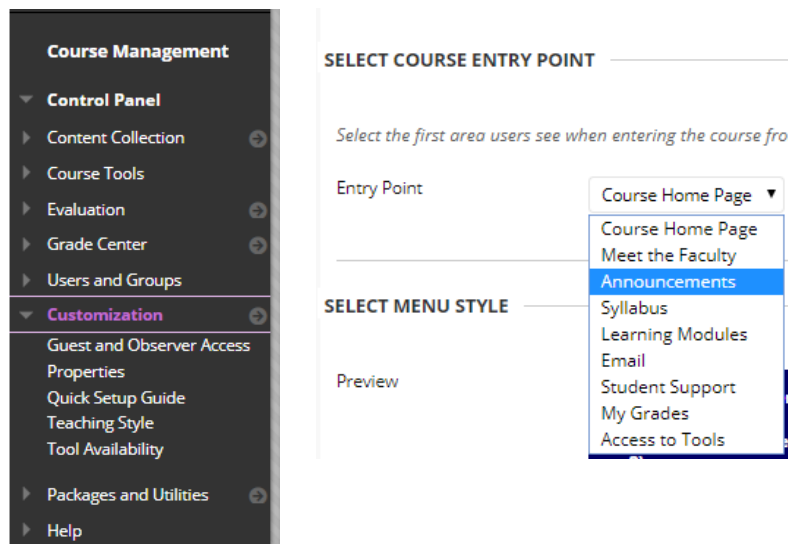


HOW DO I REVERT TO THE OLD BLACKBOARD STYLE?

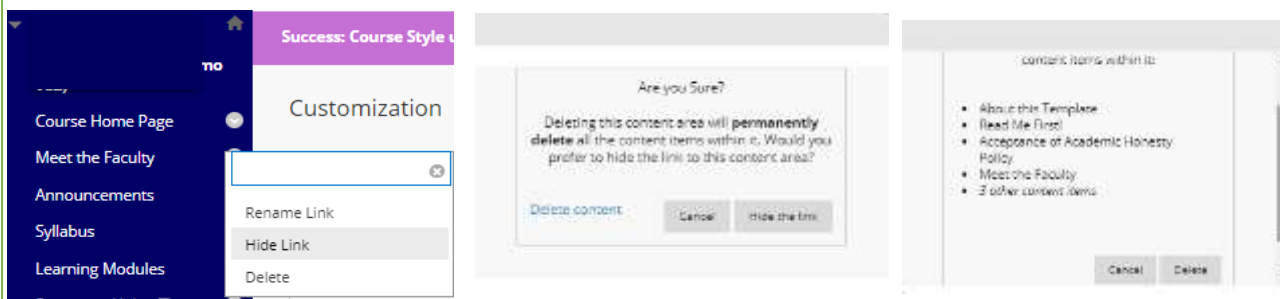
RESET COURSE ENTRY POINT

- In the Course Management Menu, choose Customization
- Choose Teaching Style
- Change the Course Entry Point to Announcements.
- Hit Submit.



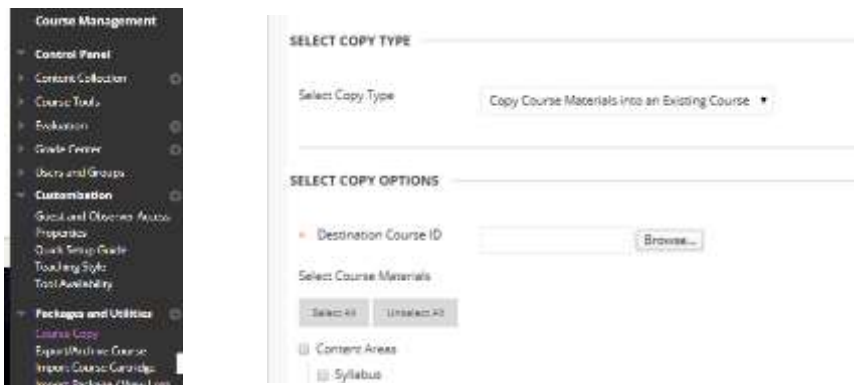
HIDE OR DELETE MENU ITEMS

- In the left hand menu, select the menu arrow next to the each of the following items
 - Course Home Page
 - Meet the Faculty
 - Learning Modules
- Choose Hide Link (to hide from students) or Delete (to remove completely from the course)
- If you choose Delete, you will be asked if you are sure. Choose Delete Content.
- If Deleting, you will be presented with yet another confirmation. Hit Delete. This is permanent.



COPY MATERIALS FROM PREVIOUS COURSE

- Go to your old course.
- In the Course Management Menu, choose Packages and Utilities
- Choose Course Copy.
- Browse for and select your current course in the Destination Course ID box.
- Choose Select All.
- Click Submit. This will copy everything into the new course, including the old Course Materials menu item.
- Clean up your left hand menu appropriately.



OR ...CREATE A NEW EMPTY CONTENT AREA

- Click the + sign in the top left area of the left hand menu.
- Choose Content Area.
- Name this Course Materials.
- Click the Available to Users box.
- Hit Submit.
- Drag this new menu item up into place near the top of the menu.

