





Storage Solutions for Researchers

Microsoft OneDrive

Brief Description	Share and collaborate online with both internal and external users. Sync with your computer and other devices. Manage access and document rights closely.
Example Use	Online, real-time collaboration and sharing of "low velocity" data with others.
Cost	 Free for University of Rochester users
Capacity	50 GB limit to overall storage* No limit to the number of files <i>*Limit can be raised per request</i>
Access and Collaboration	It can include non-UR users. The owners control sharing options, including edit and view rights; file and folder level controls available
Data Allowed Research Data Security Classifications	<ul style="list-style-type: none"> • Public data • Moderate risk data • Confidential or restricted / high-risk data • FERPA-protected data • HIPAA-regulated data
Durability (protection against data loss)	 High Automatic file versioning keeps 100 most-recent versions
Availability (protection against down-time)	 High Software and hardware architecture provide availability through routine maintenance windows and infrastructure failure.
Technical Complexity	 Low Typically, no IT help needed. User help videos are available for advanced options.
Contact	<ul style="list-style-type: none"> • For Research: Office of Research IT (SMDIT): (585) 274-4444, SMDIThelp@urmc.rochester.edu • University IT: (585) 275-2000, univithelp@rochester.edu • ISD Help Desk: (585) 275-3200, ISDHelpdesk@URMC.Rochester.edu