



Submitting a Video Assignment (Panopto)

If your instructor has assigned you to create a video as an assignment, the instructions may look like this.

 **video assignment** 

Availability: Item is hidden from students.

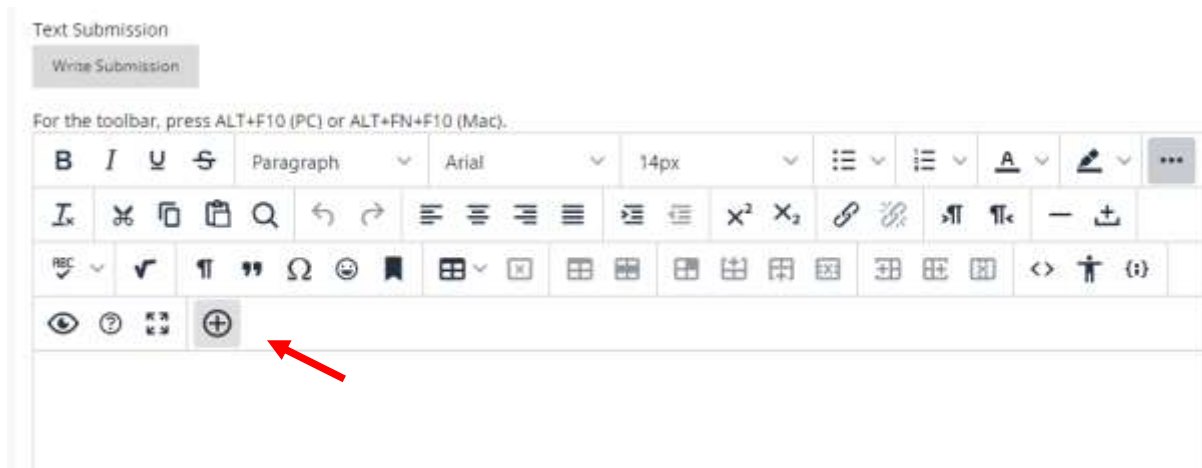
1. Record or upload your video in Panopto. To start creating your video, open your [Panopto video library](#).
2. Open the assignment in Blackboard and select **Write Submission**.
3. In the text editor, select the three dots to expand the entire toolbar, and then select the icon, which looks like a circle with a plus symbol inside of it, to open the Add Content window. Then select **Panopto Student Video Submission**.
4. A window will open to show the videos in your personal folder. If your video is located in a different folder, select the correct folder from the drop-down at the top.
5. Select the video you wish to submit and click **Submit Video**.
6. Your video will be added to the submission. Add any extra information and **Submit**.

You will need to create a video and load it into Panopto in order to submit it. Follow the instructions, specifically Step 1 to access Panopto. You can click the link “here” to access your personal video folder in Panopto.

Once in Panopto, you can upload a video that you created externally, or create one using the Panopto recorder. (Instructions)

When your video has been created and you are ready to submit it, click on the title of the assignment and follow the instructions in the remainder of the steps.

Use Write Submission and choose the Add Content (+) button to select the “Panopto Student Video Submission” option.

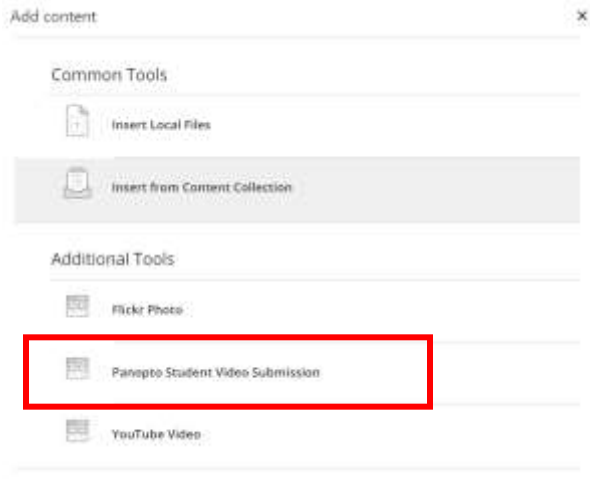


Text Submission

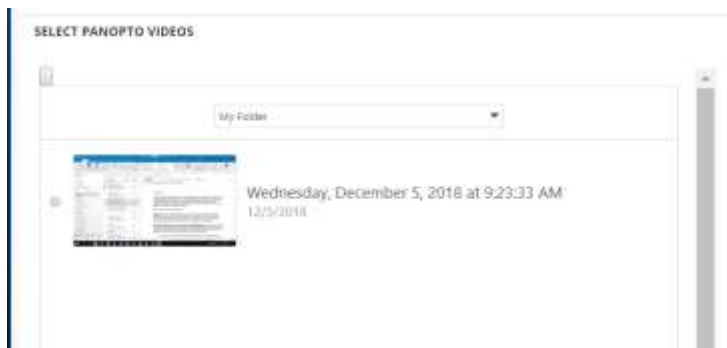
Write Submission

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

The image shows a screenshot of the Blackboard text submission editor. At the top, there is a 'Text Submission' header and a 'Write Submission' button. Below this, a note states: 'For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac)'. The main part of the image is a detailed toolbar with various icons for text formatting (bold, italic, underline, strikethrough), paragraph alignment, font style (Arial), and size (14px). There are also icons for bulleted and numbered lists, indentation, link, unlink, and table creation. At the bottom of the toolbar, there are icons for visibility, help, refresh, and a red arrow pointing to a square button with a white plus sign inside a circle, which is the 'Add Content' button mentioned in the text.



This will take you to your personal folder to select the video you created. Select the radio button in front of the video and then click the Submit button.



This will place a link in the text submission area. You can include additional text if you would like.
Hit Submit when you are finished.