

## Maintenance Schedule

*for 2025 and 2026*

The planned maintenance schedule for services powered by Workday occurs early on Saturday mornings for minimal impact. The below table lists the dates and times when the system is unavailable for use.

<h3>2025 Maintenance Schedule</h3>		
Maintenance Type	Dates	Tenant Unavailable for Use
<b>Weekly Service Updates</b>	Every Saturday (all weeks NOT listed below)	<ul style="list-style-type: none"> <li><b>Production tenant – maximum 3 hours:</b> every Saturdays 2 AM – 5 AM Eastern time</li> </ul>
<b>Monthly Planned Maintenance</b> (Includes Weekly Service Update)	January 10-11 Feb 28 - March 1 April 18-19 June 13-14 August 8-9 November 21-22 December 12-13	<ul style="list-style-type: none"> <li><b>Production tenant - maximum 7 hours:</b> Saturday, 2 AM to 9 AM Eastern time</li> </ul>
<b>Quarterly Maintenance - Production tenant</b> (Includes Weekly Service Update)	February 14-15 May 16-17 July 18-19 October 17-18	<ul style="list-style-type: none"> <li><b>Production tenant - maximum 11 hours:</b> Saturday, 2 AM to 1 PM Eastern time</li> </ul>
<b>Feature Release Delivery</b>	March 14-15 September 19-20	<ul style="list-style-type: none"> <li><b>Production tenants will be unavailable for a maximum of 3 hours:</b> Saturday, 2 AM to 5 AM Eastern time</li> </ul>

## 2026 Maintenance Schedule

Maintenance Type	Dates	Tenant Unavailable for Use
<b>Weekly Service Updates</b>	Every Saturday (all weeks NOT listed below)	<ul style="list-style-type: none"> <li><b>Production tenant – maximum 3 hours:</b> every Saturday 2 AM – 5 AM Eastern time</li> </ul>
<b>Monthly Planned Maintenance</b> (Includes Weekly Service Update)	January 9-10 March 6-7 April 17-18 June 12-13 August 7-8 November 20-21 December 11-12	<ul style="list-style-type: none"> <li><b>Production tenant - maximum 7 hours:</b> Saturday, 2 AM to 9 AM Eastern time</li> </ul>
<b>Quarterly Maintenance - Production tenant</b> (Includes Weekly Service Update)	February 20-21 May 15-16 July 17-18 October 16-17	<ul style="list-style-type: none"> <li><b>Production tenant - maximum 11 hours:</b> Saturday, 2 AM to 1 PM Eastern time</li> </ul>
<b>Feature Release Delivery</b>	March 13-14 September 18-19	<ul style="list-style-type: none"> <li><b>Production tenants will be unavailable for a maximum of 3 hours:</b> Saturday, 2 AM to 5 AM Eastern time</li> </ul>