Dr. Chat Bot Privacy Notice

This Notice describes how the University of Rochester (the "University" or "we") will maintain the privacy of information reported in its digital application for COVID-19 screening called Dr. Chat Bot (also called "the Program"), which is used to screen faculty, staff, students, and some contractors for possible risk of infection with COVID-19, also known as novel coronavirus. The Program's primary purpose is to identify persons, before they enter the University's property, who may be experiencing symptoms suggestive of COVID-19 or have had an exposure which may place them at higher risk of infection, and who may require further evaluation.

This Notice also details the ways in which the University uses the information provided by persons who use Dr. Chat Bot. It does not apply to the practices of companies or institutions that we do not own or control, or to individuals that we do not employ or manage.

Completion of Dr. Chat Bot may be required from time to time in order to reduce the risk to the University community from infection by COVID-19.

This Notice is subject to change occasionally with or without notice.

Acknowledgement of Terms:

By using the Program, you acknowledge that you have read and understood the information in this Notice.

Types of Information to Be Collected:

When you use the Program, you will have to log in with your University username and password (e.g., your Active Directory username), that identifies your role (faculty, student, etc.) at the University. The Program will also require you to report information about whether you have certain symptoms, potential exposures, and other questions that may indicate the possibility you are infected with COVID-19.

The Program may also automatically receive technical information relating to your usage of the Program such as identification of your operating system and device, Program features used, content viewed and downloaded, the dates and times of your interactions with the Program, and other similar information ("Technical Information").   The University may use this Technical Information to understand and improve user experience with the Program.

How Will This Information Be Used and Shared?

The University will use the information that you provide to operate a COVID-19 screening program. Specifically, we will use your answers to questions posed by the Program to determine whether you are experiencing symptoms that indicate you may be infected with COVID-19 or may have been at higher than ordinary risk of exposure to COVID-19. Your answers and other information may be provided to the University Health Service (UHS) or URMC's Employee Health Service, which may then contact you to ask additional questions about your symptoms or

risk of exposure, provide information about seeking testing or other follow-up health care, and/or some other steps you should take, such as quarantine practice.

The University will store the data as allowed by law.

With your specific consent, which you can give or decline through the Program, we may also share your data with other entities for purposes of public health or research, in an aggregated form that may include data that could be used to determine your identity. Such entities may include healthcare organizations, academics, government agencies, public health authorities, as well as public or not-for-profit entities interested in health data.   The University may also share aggregate information that does not include information that could be used to identify individual respondents with the general public through journal publications or postings in the effort to fight COVID-19. If you elect to consent to such use of your information, you are also giving consent to be contacted. We may retain your information for such time as necessary and appropriate to make the aforementioned uses. Declining to provide consent for use of your information in public health or research activities will not affect your rights as an employee or student.

We may disclose information collected through the Program as required by law, when we believe disclosure is necessary to comply with a regulatory requirement, judicial proceeding, court order, or legal process served on us, to respond to legal claims relating to the Program, or to protect the safety, rights, or property of the University or the public. We will not disclose the information for any purpose other than those listed in this Notice unless we get your consent. Personally identifiable information from employee and student records will not be disclosed in any manner that is not permitted by applicable law.

Please note, the information and data you enter into Dr. Chat Bot is not subject to HIPAA (the Health Insurance Portability and Accountability Act) **because the data is being collected for employment-related purposes or is part of a student's education record pursuant to FERPA (the Family Educational Rights and Privacy Act)**. We will work to keep your information secure, as described below.

Is the Information I provide to Dr. Chat Bot secure?

We endeavor to protect the privacy of the information you report through Dr. Chat Bot as well as the Technical Information we hold in our records. Notwithstanding these efforts, we cannot guarantee complete security of the data. Unauthorized entry or use, hardware or software failure, and other factors, may compromise the security of your data at any time. In the event of such compromise, we will give you notice as required by law, and otherwise if feasible.

 All information collected by the Program will be processed in the United States.

Effective Date and Changes to this Privacy Notice

This Privacy Notice is effective as of June 2, 2020. The University of Rochester may change this Privacy Notice from time to time. We encourage you to check this page for any new versions of this Privacy Notice. By continuing to access, browse, and/or use the Program, you agree to accept any posted revised terms.

This Notice is governed by and construed in accordance with the laws of the State of New York.

Questions or concerns?

If you have any questions or concerns regarding the topics addressed in this Privacy Notice, please send an email to: the Data Governance and Support Office (datagovernanceoffice@rochester.edu).